



Minutes of the Meeting of the Council held on 24th June 2008

Present Alice Wilkinson (Chairman), Jim Gillett, Jackie Jeffery, Shirley Newman, Nick Ray, Liz Black, and Chris Drew,

Apologies for absence - John Illenden, Michael Forrer, John Davies.

4552/08 Open Forum - There were no residents present.

4553/08 Declaration Of Interest - None

4554/08 Minutes of the meeting held on 27th May 2008 - The minutes were approved by Council and signed by the Chairman.

4555/08 Urgent Matters Arising from the above Minutes - There were no matters arising which were not on the agenda.

4556/08 Minutes of the Annual General Meeting held on 27th May 2008 - The minutes were approved by Council and signed by the Chairman.

4557/08 Minutes of the Annual Parish Meeting held on 13th May 2008 - The minutes were approved by Council and signed by the Chairman.

4558/08 PLANNING

a) Applications for Information and Comment:

1073 Two storey side extension to form garage with rooms over. Convert existing garage to habitable room and enlarge existing front dormer, at 18 St Patrick's Avenue. - No Parish Council Comment.

1091 Single storey side extension at 47 Gingel's Farm Road. - No Parish Council Comment.

1210 Erect 1 detached dwelling on Land to rear of 1-3 Cheviot Drive. - The Clerk was asked to write in support of this application.

1283 Change velox window to dormer at rear of Dandy, Milestone Ave. - No Parish Council Comment.

1265 Erect two storey & single storey rear extensions plus raise roof with rear dormer windows at 55 Park View Drive North. - No Parish Council Comment.

b) Applications Approved - The following approvals were noted:-

0864 Conservatory at 27 East Park Farm Drive.

1004 Erect single storey rear extension at 11 Kingsley Close

0881 Demolish garage & Erect two storey Rear extension & new detached Garage at Rose Cottage Lands End Lane

0906 Conservatory at 57 The Hawthorns- No Parish Council Comment

c) CLPU Applications Refused- The following refusals were noted:-

0832 Insufficient information to determine change of use.

d) Applications Refused on Appeal- The following refusals were noted:-

2433 Appeal against refusal to allow development of 8 flats at 43 Old Bath Road.

2673 First floor extension at 7 Old Bath Road.

e) Sandford Farm - Nothing new to report

f) S E Regional Sustainability Framework - Noted and document circulated for information.

g) Wokingham Borough Council Design Guide – Residential Design - Noted and one copy of the document circulated for information, the other to be retained by the Clerk for future reference.

h) Aggregate Extraction - Report for consultation. – Councillor Jeffery to review.

There being no other Planning Business the Planning Meeting was closed.

FINANCE COMMITTEE

4559/08 Finance Reports – Council reviewed the monthly financial reports which were noted.

4560/08 Authorisation of Payments - Council considered the cheques report. Cheques as detailed were approved and signed apart from the refund cheque for Porter which was to be held pending further consideration by the V H Management Committee.

4561/08 Authorisation of End of year Audit Declaration - The Audit Declaration for the year which includes Statement of Accounts & the Governance Statement for the year ending 31st March 2008 was considered and approved by Council and signed by the Chair of Council and by the Clerk (as the Responsible Finance Officer). No Councillor expressed any connection with Mazars LLP, the Auditors.

4562/08 Donations - There were no new requests.

4563/08 Multi -Sport Area – A response from the F A is still awaited. Clerk to write to P. Turrell for update

4564/08 Internal Audit for 2008 – The internal audit will take place on 7th July 2008

4565/08 External Audit for 2008 – Mazars LLP have instructed that the documents for Audit be submitted before the end of July 2008.

4566/08 Youth Club Finance - A cheque for £4830.77 has been received together with a signed copy of the agreement. The cheque will be deposited in a separate account.

4567/08 Bank Account Changes – The agreed changes to the Parish Council Accounts have been made.

There being no other Finance business the Finance Meeting was closed.

REPORTS

4568/08 Village Hall Management Committee Report

Matters arising:

20 Year Celebration - The Clerk is awaiting the final accounts including receipts.

V H Accounts Audit - It was confirmed that the V H Audit had been satisfactorily completed.

4569/08 Amenities Committee Report

Matters arising:

i) Action on St Patrick's Playground Safety Report – Recently received quotes for replacement equipment which meet the new standards, were considered by Council. Following discussion it was agreed that the offer from Playground Facilities using Wet Pour safety surface represented best value. The Recreation Committee was asked to fully consider the offers for approval at the next Parish Council Meeting.

ii) Replacement bench at St. Patrick's - The Assistant is in contact with Waitrose to negotiate provision of a sponsored bench. Should this not be forthcoming Council will consider funding a replacement.

4570/08 District Councillor's Report - The Clerk apologised for the absence of Councillor Hobbs. He explained that this was due to an over sight on his behalf. Councillor Hobbs had been omitted from the Agenda forwarding list.

ENVIRONMENT

4571/08 Country Park Management and Fishing Rights – Hand-over still awaiting land registration.

HIGHWAYS AND PUBLIC TRANSPORT

4572/08 Quiet Lanes - Council reviewed a further response from Keith Baker to the parish Council's request that the process of designating Beggars Hill Road and Lands End Lane as Quiet Lanes be started as soon as possible. Following discussion the Clerk was asked to hasten a reply from Theresa May MP.

The Clerk had contacted BALC for advice on implementing the Quiet Lanes Legislation but had received little helpful advice. He had also re-read the advice on the Department of Transport Quiet Lanes Statutory Guidance web-site and it was clear that the Local Highways Authority (Wokingham Borough Council) was responsible for implementing the legislation.

Further action was deferred to the next meeting.

ITEMS FOR CONSIDERATION

4573/08 Annual Parish Meeting - In response to a question raised at the Annual Parish Meeting about landfill in The Hawthorns the Clerk had contacted the Environmental Agency and had downloaded the map which unfortunately was not clear enough to accurately pin point the area being referred to. The Clerk was asked to establish from the Agency exactly how one gets the designation removed if there is no evidence to support it.

4574/08 Parish Conference - Nothing further has been heard from Wokingham Borough Council who have been asked to put the issue of 'Quiet Lanes ' on the Agenda for the 8th October 2008 meeting.

ITEMS FOR CONSIDERATION

4575/08 CCB Annual Meeting & Conference July 15 – No one present at the meeting was available. It was suggested that the Assistant Clerk be asked if she would like to represent the Council at the meeting.

4576/08 Thames Valley Police Consultation Meeting – 21 July - No one available to attend.

4577/08 Age Concern – AGM 17th July – Councillor Jeffery or Councillor Illenden to attend.

4578/08 W B C & Parish/Town Charter - Councillor Gillett to review.

4579/08 Grant for California Country Park - Circulated in envelope with items for information.

4580/08 W D C A Bureau AGM - No one available to attend.

4581/08 Readibus AGM - 10th July No one available to attend.

4583/08 BBQ at Village Fete – The Clerk reminded members that the Parish Councillors were once again providing the BBQ at the Fete on 6 July and that help would be needed.

ITEMS FOR INFORMATION (Documents circulated after the meeting) - Wokingham Borough Council Meetings Agendas, & Minutes, Staff Bulletin, Town & Parish News,

ANY OTHER BUSINESS

4584/08 The Clerk was asked to add a Village footpath walk to the next agenda.

4585/08 The Clerk was asked to get the hedge at the corner of Old Bath Road & Park Lane cut back.

There being no further business the meeting closed at 10.00pm

.....Signature
Chairman of the Council

Signed on 22nd July 2008