



Minutes of the Meeting of the Council held on 19th May 2009

Present Alice Wilkinson (Chairman), Jim Gillett, Jackie Jeffery, Shirley Newman, John Illenden, Nick Ray, Liz Black, Michael Forrer, and Chris Drew,

Apologies for absence - John Davies, and District Councillor Emma Hobbs.

4847/09 Open Forum - No residents present

4848/09 Declaration Of Interest - None

4849/09 Minutes of the meeting held on 28th April 2009 –The minutes were approved by Council and signed by the Chairman.

4850/09 Urgent Matters Arising from the above Minutes - None

There were no other matters arising, which were not on the agenda.

4851/09 PLANNING

a) Applications for Information and Comment:

0849 Conservatory plus part conversion of garage at 3 The Hawthorns. - No Parish Council Comment

0821 Two storey side/rear extension plus raise roof to create habitable accommodation in roof space. Convert garage to habitable accommodation at 28 Strathmore Drive. Following discussion the Clerk was asked to write stating that Council still holds the views made for the previous submission F/2009/0258 for extensions to this property. Council would again emphasize that the owners of the adjacent properties should be consulted.

0870 Two-storey rear extension with side dormer at Charvil Post Office, Park View Drive South. - No Parish Council Comment

0835 Second entrance drive to allow off-road parking at 99 Old Bath Road. - No Parish Council Comment

0903 Two-storey side/rear extension at Ashley View, Beggars Hill Road. Following discussion the Clerk was asked to write stating that Council has no objection to this proposed extension, which would improve the property in every relevant respect.

b) Refused on Appeal - It was noted that application 1186 - Front extensions at 32 Park View Drive South, has been passed to the Wokingham Borough Council Enforcement team and that a deadline has been imposed for the developer to comply.

c) Approved The following approved applications were noted:-

0052 Detached House already built at 25 Park View Drive South - This application has been removed from the enforcement list. Council expressed concern that actions of this kind do little to inspire confidence in the Planning Process.

0053 Detached House already built. 27 Park View Drive – As above

d) **Street Naming** - Land at rear of 2-4 Old Bath Road is to be called Lime Tree Close.

e) **Sandford Farm** - Council discussed the presentation by the Action Group Chairman David Parker which took place at the Annual Parish Meeting. It was agreed that it was important that the Parish Council be represented at the Public Enquiry and that its views be heard. The Chair agreed to attend and to present the Council Views. The Clerk was asked to contact Wokingham Borough Council and ensure that a time for the Council Chair to speak was reserved.

There being no further planning business the Planning Meeting was closed.

FINANCE COMMITTEE

4852/09 **Finance Reports** –The Chair of Finance reviewed the monthly financial reports and the End of Year statement which were unanimously approved.

4853/09 **Authorisation of Payments** – Cheques as detailed were approved and signed.

4854/09 **Comment from Internal Auditor** - The internal auditor concluded that our internal controls were satisfactory and had signed the Annual Return accordingly. He did however draw attention to two points:

- i) Council should review the need for scouting to be included in the annual maintenance contract. Clerk to provide costs for next meeting.
- ii) Council should review the risk management arrangements annually and that this should be recorded in the minutes. The Chair of Finance agreed to review Councils risk management and to report at a future meeting.

4855/09 **Audit Declaration** - The Audit return was fully reviewed by Council. The Statement of Accounts and the supporting documents were considered and signed by the Chair of Council and by the Parish Clerk as the responsible Finance Officer. The Annual Governance Statement was considered and Signed by the Chair of Council and by the Parish Clerk as the responsible Finance Officer.

4856/09 **Councillor connection with External Auditor** - None of the Councillors present declared any interest or connection with Mazars.

4857/09 **National Savings Account Signatoores** - Four Councillors; Alice Wilkinson, Jim Gillett, Shirley Newman, and Nick Ray had been nominated as Signatoores. All the signatures were recorded for submission to the National Savings Bank.

4858/09 **M U G A** - Nick Christo to attend the next meeting.

4859/09 **Donations** – Council noted a thank you letter from Berkshire Blind Society

4860/09 **Parish Council Insurance** – The Quote received from Allianz the only known provider was considered and payment approved unanimously.

4861/09 **Youth Worker Support** - It was confirmed that finance for this purpose was included in the budget. The Clerk was asked to inform Wokingham Borough Council accordingly.

There being no further Finance business the Finance Meeting was closed.

REPORTS

4862/09 **Village Hall Management Committee** – Notes of a meeting held on 21st April 2009 were noted.

- 4863/09 Amenities Committee** - Notes of a meeting held on 21st April 2009 were noted
Play Ground Safety - Course on 9th June. The Assistant Clerk suggested or Councillor Black on return from holiday.
- 4864/09 Borough Councillor's Report** - Councillor Hobbs was not present.
- 4865/09 NAGS** - Councillor Jeffery reported on a recent meeting where speeding problems were discussed. It had been suggested the mini roundabout on Park Lane at the Hawthorns / East Park Farm crossing had been suggested as a problem area. It was suggested that the Park Lane – Old Bath Road junction was more in need of attention.

ENVIRONMENT

- 4866/09 Country Park Management and Fishing Rights** – Nick Christo to attend 30th June meeting. Following discussion about the Country Park at the APM, the Clerk produced a folder containing documents passed to Council by David Bentley, a past Chairman of Council when he retired from Council. These were handed over for members of the proposed Management Committee to review.
- 4867/09 Landfill in The Hawthorns** – Nick Christo to attend 30th June meeting.
- 4868/09 Additional Tree Planting in Charvil** - The broken tree on the Hawthorns to be replaced in the Autumn.
- 4869/09 Emergency Flood Plan for Charvil** - The Chair offered to obtain a sample copy from another Council.

HIGHWAYS AND PUBLIC TRANSPORT

- 4870/09 Railtrack obstruction of Waingels Road** – Nothing new to report.
- 4871/09 Part-night Lighting Trial** - Nothing new to report.
- 4872/09 Highways Wish List** - This was again discussed in the light of comments made at the APM. A decision was deferred for Councillors to consider and for a decision at the next meeting.

ITEMS FOR CONSIDERATION

- 4873/09 Adopt Borough Parish Charter** – Following discussion it was agreed unanimously that the Council should adopt the Borough Parish Charter. The Clerk was authorised to sign the Charter Document on behalf of the Parish Council.
- 4874/09 Rurality for Pharmacy** - The decision is awaited.
- 4875/09 Anti-Social Behaviour** - A letter from Thames Valley Police asking for information on the riding of 'off road bikes' in the Country Park was noted.

ITEMS FOR INFORMATION (Documents circulated after the meeting) Wokingham Borough Council Meetings Agendas & Minutes, Staff Bulletin, Councils and Clerks Direct.

There being no further business the meeting closed at 10.10pm

.....Signature
 Chairman of the Council

Signed on 30 June 2009