



Minutes of the Meeting of the Council held on 26th June 2007

Present: Alice Wilkinson (Chairman), John Davies, Shirley Newman, Chris Drew, John Illenden, Jackie Jeffery, Nick Ray.

Apologies for absence: Jim Gillett, Michael Forrer, and District Councillor Pamela Graddon.

4260/07 Open Forum - There were no residents present. Debbie Coleman was unable to attend, but had requested that the Parish Council agree to accept responsibility for maintaining the shelter. It was agreed that more information was needed about the proposed shelter. Councillor Ray explained that a meeting had been arranged at the Mobile Youth Facility when it visits Charvil on Monday 2 July at 7.30 p.m. to discuss other issues: the location of the shelter and the attendance at the Mobile Youth Facility. It was agreed that maintenance be added to the agenda. Councillor Ray emphasised that as many Councillors as possible should attend the meeting.

4261/07 Declaration Of Interest - Chairman declared an interest in Planning Application 1415 and would not take part in discussion of that item.

4262/07 Minutes of the meeting held on 22nd May 2007 –The minutes were approved by the Council and signed by the Chairman.

4263/07 Minutes of the Annual General Meeting held on 22nd May 2007 –A number of amendments were required. Subject to these amendments the minutes were approved by the Council and signed by the Chairman.

4264/07 Urgent Matters Arising from the above Minutes - None

4265/07 Parish Council Vacancy -- Liz Black will attend for co-optation at the next meeting.

4266/07 PLANNING

a) Applications for Information and Comment:

1422 Public Open space to Multi Games Area for Public use at East Park Farm Sports Facility. - Following discussion the Clerk was asked to write as follows:

As joint sponsor of the project to provide this facility, the Parish Council fully supports this application to provide a much needed facility for local young people.

1362 Single storey side extension at 53 The Hawthorns - No Parish Council Comment

1406 One detached dwelling with attached garage at 28 Strathmore Drive - No Parish Council Comment

1415 Two storey front extension at Willowdene, 2a Old Bath Road - No Parish Council Comment

1323 Conservatory' raise garage roof & Side extension retrospective at 49 St Patrick's - No Parish Council Comment

- 1531 Resubmission of Loft conversion with Dormer window at 24 Old Bath Road, - No Parish Council Comment.
- 1486 Erect two houses to rear of 15 Charvil House Road. - No Parish Council Comment.

b) **Approved** - The following approvals were noted:-

- 0703 Hard Surface to car park at Loddon Drive for Twyford & District Fishing Club
- 0666 Single storey rear extension at 26 Park View Drive South.
- 0910 Single storey side & rear extension 26 Old Bath Road
- 1053 Single, two and three storey extensions at 4 Park Lane.
- 1142 Two storey rear extension at 28 Park View Drive South
- 1136 Single storey rear extension at 33 East Park Farm Drive

c) **Appeal**

- O/0474 Outline to erect 4 detached dwellings at rear of 2 & 4 Old Bath Road

d) **Refused** - The following refusals were noted:-

- 1024 Demolish dwelling and erect block of 8 flats at 43 Old Bath Road.
- 1113 Single, two, and three storey extensions at 1 St Patrick's Avenue.
- 1178 CLPU refused for conservatory at 21 Pipistrelle Way

e) **Withdrawn**

- 0993 Georgian Walkway at The Wee Waif.

f) **25 Park View Drive South**

Council considered a written response from Wokingham Borough Council and a report from the Clerk that they were still considering what action to take in view of the apparent non compliance by the developer.

Any other Planning Business –

Footpath 53 Councillor Jeffrey to return the documents to the Clerk via Councillor Illenden.

FINANCE COMMITTEE

4267/07 Finance Reports – Council approved the financial reports which had been circulated with the agenda.

4268/07 Authorisation of Payments - Council considered the cheques report. Cheques as detailed were approved and signed.

4269/07 Internal Audit – Carried out 31st May 2007. The Audit was satisfactorily completed and the return was signed. This was noted by Council.

4270/07 External Audit - The completed Audit return was sent to Hacker Young and receipt has been acknowledged.

4271/07 Parish Council Insurance

Following the Council decision to obtain and consider a revised quote to include accidental damage to the play equipment and the fencing and to make a decision on behalf of Council, the Chair of Finance reported that he and the Clerk had considered the additional cost, of including accidental damage cover for the play equipment in the policy, and a letter from Wokingham Borough Council indicating that they do not cover play equipment against accidental damage, confirmed the decision made in previous years that accidental damage cover did not represent good value. Council accepted this decision.

4272/07 Multi -Sport Area funding of Maintenance - A Planning Application has been submitted. See above.

4273/07 Poors Land Charities - Councillor Ray as the Parish Council Trustee confirmed that to the best of his knowledge the accounts were correct.

Any Other Financial Matters - None

REPORTS

4274/07 Village Hall Management Committee report of meeting held 15 May 2007

Matters arising:-

Village Hall Insurance - Insurers have accepted claim for damage to external lights and paving. Committee to explore replacement of one or both lights.

Pianno replacement - Council considered a recommendation from Committee to purchase a new Piano at a cost of £1300. The approval is subject to a satisfactory test playing of the proposed piano.

Youth Club - The Committee had become aware that the Youth Club was in danger of closing down unless more support was forthcoming from parents. It was agreed that the viability of the Youth Club should be closely monitored.

4275/07 District Councillor's Report - In her absence Councillor Graddon had provided a written report which had been circulated to Councillors.

4276/07 Sonning Charvil & Hurst NAG

Councillor Jeffrey reminded Council that N A G are to have a stand at the various Village Fetes and that help was needed to provide a presence at the stands. Any help from Parish Councillors would be welcome.

4277/07 ENVIRONMENT

- a) Country Park Management and Fishing Rights – Council considered the management report, written in 1997, forwarded by Wokingham Borough Council, and considered it to be out of date and to be in need of review. This out of date report supports the need for a new committee to be formed urgently. The was therefore asked to write to the Chief Executive again asking for a committee with representation from Charvil Parish Council and Wokingham Borough Council to be formed urgently in order to have an up to date plan available when the land is handed over.
- b) Veteran Tree Project – The map to indicate the site details for the allotted 58 trees in the parish is now available.
- c) Village Hall Trees – The promised map has still not been forthcoming
- d) Tree Preservation Order 266/1984 - Permission to fell and work on trees at 12 Foxes Walk was noted.
- e) Tree protection - Council noted a letter from Wokingham Borough Council indicating the status of the trees in need of protection on Old Acre Lane. The Clerk was asked to write to Wokingham Borough Council asking for the Oak tree on the land west of Park Lane on the boundary with The Homestead, to be protected.
- f) Hedge Trimming - The Clerk was asked to write to Wokingham Borough Council asking for the residents at a number of properties on the Hawthorns and on Park

Lane to be instructed to cut hedges and undergrowth which is encroaching on the footpath.

- g) Effect of development on Environment – screening report for consultation. - Noted
- h) Biodiversity Forum - Report on action in parishes. - Noted and circulated for information.

4278/07 HIGHWAYS AND PUBLIC TRANSPORT

- a) Facts Sheets on Variable Speed Limits and on Quiet Lanes. The clerk has advised the Village Society of this opportunity.
- b) Bus Shelters on A4 - Council authorised the Amenities Committee to obtain quotes for removal of the two bus shelters on the A4 up to a value of £1,200.00 plus Vat. Referred to Amenities Committee.
- c) Future of the Highways Board - Consultation Document to be forwarded to Councillor Forrer

ITEMS FOR CONSIDERATION

4279/07 Post Office Closures – To be removed from the Agenda

4280/07 Mobile Youth Provision – Response from Nigel Shaw, Head of Youth Services at Wokingham Borough Council was considered. It was agreed that this be raised at Mondays meeting. See above.

4281/07 Code of Conduct - Deferred from last meeting. A new document ‘ Guide to the New Code of Conduct’ was distributed to councillors. It was agreed to consider adoption at the next meeting.

4282/07 Readibus A G M - No one available to attend.

4283/07 Age Concern A G M - No one available to attend.

4284/07 Twyford and District Play Association to End –Noted.

4285/07 ‘All about Parish Councils’ Document Noted and circulated for information.

ANY OTHER BUSINESS

4286/07 Advertising Boards - The Clerk was asked to question the use of advertising boards on the A4 outside the Wee Waif, with Planning enforcement at Wokingham Borough Council.

4287/07 Parking in Chiltern Drive - Concern was expressed at a van being regularly parked on the double yellow lines at the entrance to Chiltern Drive. The Clerk was asked to speak to the Highways Officer at Wokingham Borough Council.

4288/07 Parish News - Latest edition has been circulated. The editors are asking for contributions from Parish Councils.

4289/07 Wokingham District Citizens Advice Bureau A G M - No one available to attend the meeting on the 12 July 2007.

There being no further business the meeting closed at 10.30pm

.....Signature
Chairman of the Council

Signed on 24th July 2007

Chairman's Initials.....