



**CHARVIL**  
**PARISH COUNCIL**

**Chairman: Chris Drew**

**Assistant Clerk to the Council:**

**Amanda Burton**  
**121 The Hawthorns**  
**Charvil, READING**  
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**Minutes of the Meeting of the Amenities Committee held on 7<sup>th</sup> November 2016**

**Present:** John Davies (Chair), Chris Drew and Jim Gillett

**Apologies:**

**Absent:** John Hobson and Paul Mundy

046/16 Open Forum: There were no residents present.

047/16 The Minutes of the Amenities Committee Meeting held on Monday 3<sup>rd</sup> October 2016 were approved and signed by the Chair.

048/16 Hall Maintenance: Ongoing, the Chair is going to look at sourcing the extra lights for the ramp at the front entrance of the Village Hall. Flood lights are not suitable.

049/16 Usage Reports: The Village Hall usage was noted but there are no meaningful figures for the pavilion yet.

050/16 Finance Reports: The Village Hall figures were noted but there are no meaningful figures for the pavilion yet.

051/16 Park Inspection Reports: These have been received for October.

052/16 Report on WBC response to agreed maintenance tasks at East Park Farm. Some of the agreed tasks have been completed or are work in progress and due for completion.

053/16 Review the Budgets for 2016/17 for the Village Hall and Pavilion. Budgets have been considered and an updated file sent to the Clerk for inclusion in the next Parish Council Meeting.

054/16 Consider shelving in storage cupboard at the Pavilion. It has been approved by the Committee for the Assistant Clerk to purchase two racks from Rapid Racking to place in the cupboard. 1800mmx1500mmx450mm 5 shelves. Total price including delivery and VAT £297.60.

055/16 Consider purchase of two extra tables and extra chairs at the pavilion. Assistant Clerk is to obtain quotes for additional items.

056/16 Consider a request from Wokingham Tree Wardens and Veteran Tree Association for a free let 13<sup>th</sup> March 2017 (committee room) for a meeting. The Committee approved this and noted that this would have cost £21.30.

057/16 Discuss lighting at Village Hall – replacement bulbs versus replacing entire lighting system in main hall. It was agreed that The Chair will get the necessary quotes for the lights and that the Assistant Clerk will obtain quotes for the scaffolding and installation costs.

058/16 Tennis Club Follow Up. It was agreed that Jim Gillett will prepare a proposed package for Charvil Community Tennis Club for review/approval with members of the Amenities Committee prior to offering to the Club.

The Meeting closed at 9:30pm

Signed:

Date:

**The next meeting is 5<sup>th</sup> December 2016**