



# **CHARVIL** **PARISH COUNCIL**

Chairman: Chris Drew

**Assistant Clerk to the Council:**

**Amanda Burton**  
**121 The Hawthorns**  
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## **Minutes of the Meeting of the Amenities Committee held on 3<sup>rd</sup> October 2016**

**Present:** John Davies (Chair), Chris Drew and Paul Mundy

**Apologies:**

**Absent:** John Hobson and Jim Gillett

- 030/16 Open Forum: There were no residents present.
- 031/16 The Minutes of the Amenities Committee Meeting held on Monday 5<sup>th</sup> September 2016 were approved and signed by the Chair.
- 032/16 Hall Maintenance: The Chair has asked the Assistant Clerk to get in touch with Westgate Electricals and request they investigate further into the bollards and come up with some different ideas – flat top, possibly LED but working on a driver.
- 033/16 Usage Reports: The Village Hall usage was noted but there are no meaningful figures for the pavilion yet.
- 034/16 Finance Reports: The Village Hall figures were noted but there are no meaningful figures for the pavilion yet.
- 035/16 Park Inspection Reports: These have been received for September. It was noted that the signage from the MUGA has fallen off. It was agreed that the sign will be replaced at some point made either of the same material or possibly metal.
- 036/16 Report on WBC response to agreed maintenance tasks at East Park Farm. Some of the agreed tasks have been completed or are due for completion. The Assistant Clerk has been asked to investigate the supply and costs of replacing the fencing on all three sides using metal fencing posts.
- 037/17 Discuss the proposed Terms and Conditions for the football pitches. It was agreed that we take up Jim Gillett's offer to review the Terms and Conditions.
- 038/17 Discuss the fire exit lighting at the rear of East Park Farm. The Assistant Clerk is to get two quotes for the fitting of three additional emergency lights at the rear of the pavilion. The Chair requested the date of the emergency light testing at the pavilion, the Assistant Clerk to confirm.
- 039/16 Review cancellation and pricing structures for Charvil Village Hall. It was agreed that the current structures in place are to be adhered to but cancellations will be considered on a case by case basis.

- 040/16 Review current list of contractors that WBC used for East Park Farm. Assistant Clerk to contact the contractors and request they submit proposed pricing for each service they previously provided to WBC. In order to investigate any potential cost savings, to request the contractors submit pricing to include any similar services at the Village Hall. Similarly, where applicable to request the existing Village Hall contractors to tender for services for the Pavilion, in addition to the Hall.
- 041/16 Consider a request from Charvil Village Society for a free let Saturday 1<sup>st</sup> April 1pm – 6pm (hall, kitchen and committee room) for the OAP's tea party. The Committee approved this and noted that at current prices this would have cost £104.25.
- 042/16 Consider quotation for repairs to guttering at the Pavilion. It was approved for this to be done by JFI Roofing.
- 043/16 Consider quotation for repairs to committee room & hand rails at the Village Hall. It was approved for the repairs to both the committee room and hand rails at the Village Hall by Iain Cox.
- 044/16 Consider the need for a Grundon-style bin at the Pavilion. It was decided at the present time this is not required. When usage increases and refuse becomes a problem the need can be revisited.
- 045/16 Consider the possibility of installing Wi-Fi at the Hall. It was agreed that the Assistant Clerk will investigate the monthly costs for internet only from both BT and Sky. The router to be sited in the Committee Room.

The Meeting closed at 9:00pm

Signed:

Date:

**The next meeting is 7<sup>th</sup> November 2016**