



CHARVIL
PARISH COUNCIL

Chairman: Jim Gillett

Assistant Clerk to the Council:

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Minutes of the Meeting of the Amenities Committee held on 5th June 2017

Present: Paul Mundy (Vice Chair), Jim Gillett, John Hobson and James Bell

Apologies: John Davies (Chair)

Absent:

- 135/17 Open Forum: Jane Hartley-Linsdall was present at the meeting – it was proposed by Jim Gillett that she be Co-Opted onto the Amenities Committee. This was unanimously approved by all present member of the Committee.
- 136/17 The Minutes of the Amenities Committee Meeting held on Monday 8th May 2017 were approved and signed by the Vice Chair.
- 137/17 Hall Maintenance: The Assistant Clerk obtained quotations for the installation of the lights for inside the Main Hall and for outside on the ramp at the front entrance, these were considered by the Committee. The quotations for lights and installation to be passed to the Clerk for inclusion at the next Full Parish Council Meeting on Monday 19th June 2017 for final approval. It was decided that as the lights are being changed that the diffusers should also be replaced at the same time. The Committee reviewed the cost and agreed that the quotations also be passed to the Clerk for final approval at the Full Parish Meeting in June.
- 138/17 Usage Reports: The Village Hall usage was noted. Although still no meaningful figures for the Pavilion yet, the increase in usage is positive. The Assistant Clerk was asked to insert titles for the Hall and Committee Room above each data box on the data entry screen.
- 139/17 Finance Reports: The figures were noted and indicates a promising start to the year. A query was raised as to the amount for the electricity at the Pavilion, it has been requested that the Clerk to the Council confirm whether the actual usage is our own (since CPC took ownership) or historical debt.
- 140/17 Park Inspection Reports: These have been received for May, no new issues to report. The bolt on the infant swing at St. Patrick's has been replaced.
- 141/17 Consider Increasing the Cleaning Schedule at the Pavilion. The current schedule is for Mondays and Fridays. It was agreed that now the building is in use on a daily basis that an extra day be added (1.5 hours – Main Hall and associated toilet facilities), Wednesday was proposed as the additional day.
- 142/17 Review Local Trees Identified as Needing Pruning. The report containing four areas. It was approved that Group 2 – EPF Cherry Trees next to the Pavilion require immediate attention as the trees are connecting with a Resident's property. Assistant Clerk to schedule with Cannon Tree Care for the work to take place as soon as possible. The Committee have asked for additional quotations for the remedial actions on Group 1 – EPF Lime Tree Avenue, (note: the trees have a TPO on them and require permission before any action is taken), Group 3 – Village Hall Lime Trees and Group 4 – Park Lane Oak Tree. Assistant Clerk to approach addition tree surgeon companies for pricing.

For the trees that have been identified in East Park Farm, the Committee have requested that the Clerk request a copy of the last tree survey that Wokingham Borough Council have in their possession to compare against as the remedial work identified is not down to new growth, is there a possibility of WBC paying a percentage of the costs involved?

- 143/17 Update on Changing Access to the Pavilion Kitchen. Assistant Clerk reported that the modifications are complete and fully operational. The relevant parties have been duly informed and keys will be provided for access.
- 144/17 Consider Replacing the Ceiling Tiles at the Village Hall. The Committee agreed that the ceiling tiles need replacing and considered the quotations supplied by the Assistant Clerk. The AC to pass the full quotations and full specifications to the Clerk to the Council so they can be approved at the next Full Parish Council Meeting on Monday 19th June 2017.
- 145/17 Consider Quotations for Maintenance / Improvements to Tennis Courts (to include jet washing, remarking of lines and installation of a mowing strip. It was agreed that the courts need to be jet washed (to include a moss killer) and following the jet wash a decision as to whether the courts need respraying/remarking. Quotations were considered from the suppliers and go ahead given to instruct The Chiltern Group to do the jet washing – this is dependent on obtaining access to an outside tap. Further investigation needs to be made as to whether this can be done via the Pavilion or perhaps utilise the outside tap in the Courtyard of the Charvil Piggott Primary School during school holidays with the CPC paying for the water usage. Once the jet wash is complete, a decision as to next step – colouring or remarking will be made. After consideration of the installation of a concrete mowing strip it was decided that CPC needs to ensure that the grass area surrounding the tennis courts is properly maintained and a residual weed killer applied by the Maintenance Contractor, therefore, no concrete strip would be required.
- 146/17 Review the Terms and Conditions of the Football Pitches. The Committee felt that the current document is a good starting point but can be condensed and reduced significantly. James Bell has offered to edit and streamline the document. This will then be circulated to the Committee for comment / approval. Once complete the document is to be forwarded to all regular teams for signature.
- 147/17 Update on Broadband. It was agreed by the Committee that at this point in time we will not pursue the installation of Broadband. This was due to the unclear legislations regarding the need to record the usage and the escalating pricing as a result. It was agreed that we would revisit the need if not having wi-fi becomes a limiting factor to hirers in the future.

The Meeting closed at 9:40pm

Signed:

Date:

The next meeting is Monday 3rd July 2017