



CHARVIL

PARISH COUNCIL

Chairman: Jim Gillett

Assistant Clerk to the Council:

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Minutes of the Meeting of the Amenities Committee held on 6th November 2017

Present: Paul Mundy (Chair), Jim Gillett, James Bell and Jane Hartley-Linsdall (Co-Opted Member)

Apologies: John Hobson

Absent:

- 192/17 Open Forum: No residents were present.
- 193/17 The Minutes of the Amenities Committee Meeting held on Monday 2nd October 2017 were approved and signed by Paul Mundy (Chair).
- 194/17 Usage Reports: The numbers for both the Village Hall and Pavilion were noted.
- 195/17 Finance Reports: The figures were reviewed, all in order.
- 196/17 Park Inspection Reports: These have been received. It was reported that the new tamper-proof bolts for the side panels of the MUGA have arrived and are scheduled to be fitted. Whether to re-fit the nets on the basketball hoops was raised and it was decided against.
- 197/17 Approve the payments for a return of a damage deposit to a hall user and to a contractor for remedial work at the Pavilion. These were both approved and the cheques signed.
- 198/17 Approve the sign for the door of the tennis court. The wording for the CPC part of the sign has been approved. Jim Gillett is to draft some wording relating to the Charvil Community Tennis Club to add to the sign. Wording to be circulated to the Committee for comment.
- 199/17 Discuss the arrangement for access to the tennis courts (door lock / creep hole). It was reported by the Assistant Clerk that the lock to the tennis courts has been repaired and the number changed. It was agreed by the Committee that the installation of a creep hole in the fence next to the courts entrance door should be installed. The Assistant Clerk has been asked to seek quotations for a 50cm x 50cm square creep hole, edged with a frame, no loose ends and an appropriate closure. Hole to be situated next to the door.
- 200/17 Matters arising from EPF Pavilion – Update / Discuss. The Assistant Clerk reported we are awaiting further information from Dee Maddox at WBC whether the remedial works can be passed through as an insurance claim. It was requested that the Clerk follow up with WBC to see if there has been any movement. It was reported that the bulkhead lighting has now been installed on the outside of the Pavilion and all working. The Assistant Clerk reported the appearance of a hole in Pitch 1 of the fields. The area has been cordoned off, it is not clear how or why this has occurred but is suspected it is linked with drainage as suspended mid-way in the hole is what is believed to be a white corrugated drainage pipe. It has been requested the Clerk enquire with Dee Maddox of WBC to see if we can obtain a copy of the layout of the field, detailing where the drainage pipes are. It is believed roughly five years ago on Pitch 2 there was a similar situation with a hole appearing – this was back filled and

has not been a problem since. Also, inform Dee Maddox of this situation and ask if she could advise a sensible course of action for us to follow.

- 201/17 Consider the quotation for replacement / repair of height barriers at EPF. The Assistant Clerk provided costs on replacing like for like and for the removal/supply and installation of heavy duty structures for consideration. Also, information from a contact at Wokingham was presented stating that they do not recall ever having to repair the height restriction barriers in the past. CPC have replaced the beam twice due to damage in the last six months – could just be unfortunate luck. It was questioned if therefore we should just replace the current aluminium beam rather than removing both structures and replacing with heavy duty steel ones. It was agreed that the topic needs to be presented at the full Council Meeting on Monday 20th November as the potential costs exceed what can approved at Amenities level.
- 202/17 Advise the Committee members of an incident outside the hall on 27th October 2017. The Assistant Clerk advised the team of what had occurred.
- 203/17 Discuss cutting back the hedge at the bottom of Park Lane. It was agreed by the Committee that this work does need to be undertaken and should be reviewed annually. The Assistant Clerk has been asked to source the best value supplier and schedule accordingly.
- 204/17 Update on AFC Charvil. The Chair advised he had been in contact with various members of AFC Charvil and that they will come to the meeting on Monday 4th December 2017. This is following their meeting with Sonning Parish Council where the future of King George's field is to be discussed so they will have a clear idea of their needs/requirements.
- 205/17 Update on potential development options. This was deferred until next meeting 4th December 2017.
- 206/17 Discuss and approve the budget for 2018/19. James Bell, Chair of Finance presented the draft budget to the Committee. James will contact the Clerk to make adjustments to the draft and circulate for comment. It will then be finalised at the next meeting 4th December 2017.
- 207/17 Consider price increase for 2018/19. The current rates for CPI and RPI were checked – around 3% and 4% respectively. It was asked that the Assistant Clerk prepare an excel spreadsheet with current price list increased at 2%, 3%, 4% and 5%. It will be reviewed and a decision made at the next meeting 4th December 2017.
- 208/17 Discuss the kitchen as a shared resource. The Assistant Clerk provided the financial numbers for the current regular users of the Committee Room and for the overall totals of the Hall, Committee Room & Kitchen over the last year. It was agreed that users of the Committee Room should be allowed access to make hot drinks but if extensive use of the kitchen is required the booking would need to be made in the hall. The Conditions of hire are to be clarified and changed to this effect and also state that no electrical appliances are to be used in the Committee Room without the permission from CPC.

The Meeting closed at 9:50pm

Signed:

Date:

The next meeting is Monday 4th December 2017