



**CHARVIL**  
**PARISH COUNCIL**

Chairman: Jim Gillett

**Assistant Clerk to the Council:**

**Amanda Burton**  
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**Minutes of the Meeting of the Amenities Committee held on 2<sup>nd</sup> October 2017**

**Present:** Paul Mundy (Chair), John Davies, Jim Gillett, John Hobson, James Bell and Jane Hartley-Linsdall (Co-Opted Member)

**Apologies:**

**Absent:**

- 179/17 Open Forum: Dean Cooper a resident and coach/manager of one of the football teams that use East Park Farm as their home ground was present at the meeting to report that the undergrowth on the far side of the stream at East Park Farm needs to be cut back. It has already been established that this area of ground is the responsibility of WBC and it deemed a 'wildlife corridor' and can only be cut back every four years. As many footballs are being lost in the undergrowth Dean Cooper has already contacted WBC is speaking with various members to see if there is any flexibility or if another solution can be found, Dean will report back to the CPC after his meeting.
- 180/17 The Minutes of the Amenities Committee Meeting held on Monday 4<sup>th</sup> September 2017 were approved and signed by Paul Mundy (Chair).
- 181/17 Usage Reports: The numbers for both the Village Hall and Pavilion were noted.
- 182/17 Finance Reports: The figures were reviewed, all in order.
- 183/17 Park Inspection Reports: These have been received, nothing new to report.
- 184/17 Approve the Charvil Fete Committee to use the Committee Room at the Village Hall for meetings related to the Charvil Fete free of charge. This was approved at full CPC meeting.
- 185/17 Discuss the Kitchen as a Shared Resource at the Hall. The Assistant Clerk has been asked to provide financial information regarding current users – how much revenue is generated by the rooms and kitchen. Therefore, this has been deferred until next meeting.
- 186/17 Consider having the goal posts at East Park Farm painted. The committee approved for the posts to be repainted by ISS at a price of £100 materials & labour plus VAT.
- 187/17 Decide on replacement height restriction barriers at EPF car park. The Committee discussed whether it was worth replacing the existing bent beam with another aluminium one or whether to remove both sets of barriers (entrance and exit) and replace with a heavy-duty steel version. The Assistant Clerk had price comparisons for aluminium versus steel, it was requested that full quotations along with removal costs of existing structures and installation of new ones to be obtained and the topic taken to full CPC meeting for decision.

- 188/17 Approve the replacement bulk head lighting at the Pavilion. The Committee agreed to the purchase of new lights from Luxonic Lighting.
- 189/17 Update re: AFC Reading usage at St Patrick's field. The Assistant Clerk reported that the St. Patrick's Sports Pitch Conditions have been read and signed by AFC Reading. The team are responsible for marking out the pitches and have offered to replace the existing goal posts with new ones, these are to remain at the field. Parking is still a concern and although the Clerk is researching the possibility of having some form of parking at the field with the University and WBC, this will depend on the costs and if AFC Reading would be willing to pay. When it becomes clear if parking is a possibility, costs need to be researched and a meeting between AFC Reading and CPC needs to be set up to discuss further.
- 190/17 Update on all projects at EPF. Assistant Clerk reported that the tennis courts have been resprayed, a line connecting with the service line is not 100% straight so the AC will contact the Chiltern Group to have rectified, the hole in the fencing has now been fixed. All of the bollards have been installed, Jim Gillett (Chair CPC) asked if an additional bollard is required between tennis courts and stream – AC to check the distance and ensure it is less than 1.8m in width. Painting of the Pavilion is complete, the inside has been deep cleaned, only outstanding item is the boarding around the base of the building to one side and back, quotes are being obtained for the repair/replacement of this. A new problem with the flooring has been reported in a toilet cubicle where the floor is unstable, quotes are being obtained to repair this. Fencing – nearing completion, the remaining installation was weather dependent and the contractor hesitant to take vehicles onto the field in case of damage to the surface, AC asked to get the opinion of ISS as to whether heavy machinery would damage the field. Lime trees on EPF, the work started 2<sup>nd</sup> October to dead wood the trees, estimated to take five days in total.
- 191/17 Budget considerations for coming year in preparation for budget meeting in November. Chair asked the AC to obtain the list of outstanding items from WBC so that a check can be made against those areas and budgeted for accordingly.

The Meeting closed at 8:07pm

Signed:

Date:

**The next meeting is Monday 6<sup>th</sup> November 2017**