



CHARVIL
PARISH COUNCIL

Chairman: Jim Gillett

Assistant Clerk to the Council:

Amanda Burton
121 The Hawthorns
Charvil, READING
Berks. RG10 9TT
Tel 07850 234363

Minutes of the Meeting of the Amenities Committee held on 4th September 2017

Present: Jim Gillett, James Bell and Jane Hartley-Linsdall (Co-Opted Member)

Apologies: John Davies (Chair), Paul Mundy (Vice Chair) and John Hobson

Absent:

Assistant Clerk's note: Because only two elected members were present the meeting was not quorate. The following points were for discussion only.

- 162/17 Open Forum: No residents were present.
- 163/17 The Minutes of the Amenities Committee Meeting held on Monday 3rd July 2017 were approved and signed by Jim Gillett (Chair, CPC).
- 164/17 Hall Maintenance: The Assistant Clerk advised that the inside lighting and new ceiling tiles were installed and also the bollards lighting the ramp outside the building were complete.
- 165/17 Usage Reports: The numbers for both the Village Hall and Pavilion were noted.
- 166/17 Finance Reports: Due to the Clerk's annual vacation there were no Financial Reports available for this meeting.
- 167/17 Park Inspection Reports: These have been received for July and August. It was noted that at St. Patrick's two of the signs have been damaged – (i) No Dogs and (ii) Park Managed by CPC. The decision whether to replace the signs is to be raised at the next Full CPC meeting. It was also noted that there had been some fly tipping at St. Patrick's. Assistant Clerk to follow up with the Clerk / University for removal.
- 168/17 Update from the Clerk – All Vegetable Plots at Wenlock Edge are now let. The Committee were pleased to hear this but also asked for an update as to whether all the monies have come in. *Note from Assistant Clerk: After checking with the Clerk it has been confirmed all accounts are settled.*
- 169/17 Discuss the process for damage deposits – how to speed up the return payments. It was suggested that approval of payments / cheque signing for deposit returns to also take place at Amenities Meeting – therefore payments can then be made twice a month in order to speed things up. Approval deferred to Full Council meeting.
- 170/17 Decide whether a defibrillator machine should be installed at the Pavilion. Assistant Clerk to research the possibility of getting one free of charge and/or gain an idea on prices. Decision to be made at October Amenities Meeting.
- 171/17 Consider if CPC should provide a first aid kit in the Sports Pavilion. Assistant Clerk to find out prices – James Bell to provide the AC with a contact name to gain information/pricing. Findings to be taken to October Amenities Meeting.

- 172/17 Discuss the need for a boot scraper at the Pavilion. It was agreed it would be logical to have one – further discussions at Full Council Meeting as to where it would be located, the type – fixed or portable.
- 173/17 Request from the Clerk – Consider the process for litter picking whilst Roger Burns is on holiday. This has been deferred back to Full Council Meeting.
- 174/17 Approve Charvil Fete Committee to use the Committee Room at the Village Hall for meetings related to the Charvil Fete free of charge. Deferred to October Amenities Meeting.
- 175/17 Consider current cleaning contract. Assistant Clerk to gather information and quotations to be brought to a future meeting.
- 176/17 Discuss the kitchen as a shared resource. Needs to be discussed at a full Council meeting.
- 177/17 Discuss the Chairman's progress on negotiations with AES re: the EPF fence and to make any further decisions which may be necessary. A site visit will be set up to approve the re-done fence once complete.
- 178/17 Consider having the goal posts at EPF repainted. Deferred to October Amenities Meeting.

The Meeting closed at 8:40pm

Signed:

Date:

The next meeting is Monday 2nd October 2017