



Minutes of the Meeting of the Council held on 12th December 2016

Present Chris Drew (Chairman), Jim Gillett, Lauren McCann, John Hobson, Jackie Jeffery, James Bell and Fiona Mowlem

Apologies for Absence Paul Mundy

Absent John Davies

6734/16 **Open Forum** – There were no residents present and David Wilby, who was due to attend, could not.

6735/16 **Declarations of Interest** – There were no declarations of interest.

6736/16 **Minutes of the Meeting held on 21st November 2016** - The minutes were approved by Council.

6737/16 **PLANNING** (ref 204)

a) New Applications for Information and Comment

163127 Application for the proposed erection of first floor side extension, changes to garage access and fenestration at Orchard House, Milestone Avenue – no Parish Council comment

163227 Application for the proposed erection of a single storey rear extension to 50, Park View Drive North – no Parish Council comment

163268 Application for the proposed erection of a new artist's studio adjacent to drive area, installation of roof lights to roof/side elevation, erection of new porch, extension and alterations to existing patio/terrace area and changes in fenestration at Heron's Creek, Thames Drive – no Parish Council comment

b) Appeal – the following appeal dismissal was noted

160778 Application for front and rear extension at 11 Park Lane

d) Local Plan Update – Council approved the draft comments put together by Cllr Jeffery and the clerk. Cllrs Hobson, Jeffery, Gillett and Drew will meet with representatives of Twyford, Sonning and Hurst to agree a common approach.

There being no further Planning business the Planning Meeting was closed.

FINANCE

6738/16 **Finance Reports** – It was resolved that the financial reports be approved, which they were unanimously.

6739/16 **Authorisation of Payments** – It was resolved that the Council should approve all outstanding payments including £731.41 to NIC Services Group Ltd and £736.48 to ISS Facility Services Ltd.

6740/16 **To consider the donation request from Charvil Pre-school, and requests for S137 grants from Thames Valley Police, Keep Mobile and Twyford, Wargrave and District Volunteer Centre** – It was resolved to award £200 to the police, £300 to Keep Mobile and £300 to Twyford, Wargrave and District Volunteer Centre as S137

payments, which was approved unanimously. There was some debate about whether to award the pre-school a donation at this point, so it was decided by a majority vote of four to three to earmark £600 for a donation to the Pre-school, subject to a positive outcome with their meeting with Sonning PCC.

- 6741/16 To approve the payment for training time by the previous assistant clerk since the end of her employment** – It was resolved to approve this, which was carried unanimously.

There being no further Finance business the Finance Meeting was closed.

REPORTS

- 6742/16 Amenities Committee**- The Minutes of a meeting on 5th December were noted.

- 6743/16 Staffing Committee** – The Minutes of a meeting on 28th November were noted.

- 6744/16 Report from the Borough Councillor**
The Borough Councillor was not present, and there was no report

- 6745/16 Environment**

The Chair of Environment reported that the crocuses from the Rotary Club had been planted by the school, and there is a photograph to be included in the Parish Magazine. The TPO works request 163009 at 60, Park View Drive North was noted. The idea to actively promote Adopt-a-Street was considered by Council, and it was decided that Cllrs McCann and Mowlem would promote on Facebook. Council also considered whether to promote “Britain in Bloom” projects, and Council felt that it would be best to start on a limited basis, perhaps by encouraging school parents and residents to work on tidying up the plantings in the East Park Farm car park. The Chair of the Environment also reported that ten tree stumps have been delivered for the Forest School.

- 6746/16 To consider the date and location for the Annual Litter Pick** – It was decided to do it on Sunday 2nd April at 2pm, and to meet at the Village Hall

- 6747/16 To consider the local transport plan consultation** – This was duly considered and completed by Council, and returned to Wokingham.

- 6748/16 To consider how to promote “Hedgehog Street” in Charvil** – It was agreed that Cllr Hobson would sign up on behalf of the Parish Council, and that Cllr Mowlem would promote this on Facebook

- 6749/16 Update on Lighting Plans for East Park Farm** – Dave Halley from WBC has informed the clerk that, subject to funding being released, the lighting should be installed in March/April time

- 6750/16 To consider how best to extend the vegetable plot lease** – It was agreed that the clerk should try to get a rolling lease based on the original to keep legal costs down to a minimum.

By virtue of the confidential nature of the business to be contracted the press and public are excluded from the meeting during consideration of the following item(s) under Section 2 of the Public Bodies (Admission to Meetings) Act 1960

- 6751/16 To consider the future of Jubilee Hall and what course of action Council may wish to take** – Council has offered to talk to the Parochial Church Council (PCC) of Sonning to take over Jubilee Hall. It is paramount that there is a home for the Pre-school in the village, but it is recognised that this home doesn’t necessarily have to be at Jubilee Hall, but there is presently no other alternative long term home. The pre-school is hoping to meet with the PCC and will report back to the Parish Council. Once Council has heard back from the PCC, it will consider its position. *Clerk’s note: the PCC have replied, offering an informal meeting.*

- 6752/16 To consider the increase in hours for the Assistant Clerk, and to decide from what point this increase should be effective** – It was resolved that the Assistant Clerk’s

hours be increased to 22 hours to reflect the extra work managing the pavilion and that this be effective from 1st November.

- 6753/16 To approve the application of the national pay agreement to staff for April 2017-18**
– It was resolved that this should be applied from April 2017

There being no further business the open meeting closed at 9.55pm

Chairman's Signature