



Minutes of the Meeting of the Council held on 28th April 2014

Present Alice Wilkinson (Chairman), Jim Gillett, John Davies, Paul Mundy, Chris Drew, Liz Black, Jackie Jeffery, Lauren McCann and Borough Councillor Nick Ray

Apologies for absence Piran Trezise and James Bell

6145/14 Open Forum – One resident and Allan Tiplady of Wokingham Borough Council attended. The resident wanted to have an update on the samples taken from Strathmore Drive to test for possible contamination from an old landfill site. The initial findings suggest the levels are well below dangerous levels. Borough Cllr. Ray suggested that Wokingham will probably organise a meeting with residents once the results are finalised.

Allan Tiplady explained he was attending in place of Borough Cllr. Ross, and that he would provide an update on a number of matters brought to his attention regarding amenities.

Benches at the top of the football pitches: These should have been installed by the developers in lieu of the broken picnic bench, but they had already ordered the second picnic bench by the time they received the parish council's request, so there were no funds available for these.

The fence around the football pitches: Wokingham are looking at whether to replace or repair it. To pay for this may mean WBC cannot repaint the pavilion.

Speed limit and pavement on the school side of Park Lane: The 30MPH speed limit will be extended down to the Homestead, but because there are good paths through the school there will be no new pavement.

BMX/Skate Park: There was a long discussion of possible sites but the feeling was most suitable sites are prone to flooding or are too close to houses. Allan Tiplady will look into the idea of having a joint venture with Woodley at Ashenbury Park.

Pavilion: The rates issue has still to be resolved. Allan Tiplady suggested the clerk contact Wokingham's rates department to see if we could appeals to the ratings agency to have the pavilion zero-rated. He did not have the 2013-14 figures for the pavilion yet, but should have them soon. He re-iterated that Wokingham would be willing to cover the losses of the pavilion if Charvil were willing to take it on, but would expect those losses to reduce over time as better use is made of the building. He explained that despite needing redecoration, the plant etc. is in good condition.

Car Park: Cllr. Mundy would like a barrier installed at the bottom of the car park to inhibit traveller incursions. Allan Tiplady would look into this.

Youth Shelter: Cllr. Drew met with Marianna Pentak to agree the final position of this next to the tennis court and the car park. Allan Tiplady said it would probably be installed at half term. The chairman thanked him for coming and both he and the resident left at 8.30.

6146/14 Declarations of Interest – There were no declarations of interests.

6147/14 Minutes of the Meeting held on 17th March 2014 –The minutes were approved by Council and signed by the Chairman.

Matters Arising from the above Minutes – There were no matters arising that were not on the agenda

6148/14 PLANNING (ref 172)

a) New Applications for Information and Comment:

0384 Application for prior determination for the proposed base station upgrade at the junction of Waingels Road and Beggars Hill Road – no Parish Council comment

0430 Proposed erection of a single storey detached garage to front and side of 31 Park View Drive South – no Parish Council comment

0551 Proposed erection of first floor side extension, single storey front porch extension and single storey rear extension to 19a Charvil House Road – no Parish Council comment

0654 Proposed erection of one detached dwelling on land to the rear of 23a Park View Drive South – no Parish Council comment

0706 Proposed erection of replacement detached bungalow and garage following demolition and removal of existing subsiding bungalow and garage at Brookside, Old Acres – no Parish Council comment

0684 Proposed installation of replacement windows to front of building plus demolition of garage block at rear of building in car park at 46, Old Bath Road – no Parish Council comment

0703 Retrospective application for the erection of a building for B8 use at The Homestead – no Parish Council comment

b) Planning Applications Approved – The following approvals were noted

1953 Proposed demolition of existing dwelling and erection of 1x4 bedroom and 1x5 bedroom detached dwellings with associated parking and access at 1, Strathmore Drive

CLP/2014/0114 Proposed single storey rear extension and part garage conversion at 33, Gingells Farm Road

0146 Proposed single storey side and rear extension to Lakenham, Milestone Avenue

0272 Proposed part conversion of garage to habitable accommodation, plus single storey front infill extension to link converted garage to 129, East Park Farm Drive

0472 Proposed erection of a single storey rear extension to dwelling following the demolition and removal of existing conservatory at 22, Newbury Close

c) Planning Applications rejected – The following was noted

0117 Proposed erection of a four bedroom detached house on land adjacent to 1, Milestone Crescent

d) Appeals The following appeal was noted

2119 Proposed erection of 2 detached dwellings on land at 36, 38 and 43 Gingells Farm Road

e) Enforcement – The following was noted

Investigation into erection of fence panels 2.15m high at 64, Park View Drive North

There being no further Planning business the Planning Meeting was closed.

FINANCE

6149/14 Finance Reports up to the year end – Reports were unanimously approved. There was a discussion as to what to do with the surplus reserves. Cllr. Black highlighted that the Village News may soon cost more as advertising revenue is decreasing. It was also noted that if Council were to take on the running of the pavilion, there would be costs.

- 6150/14 Authorisation of Payments** – Council unanimously approved all payments including the subscription payment to Berkshire Association of Local Councils for £600.76, Fericon Press for the newsletter printing for £1048, £932.54 to NIC Services group plus other invoices of amounts less than £500.
- 6151/14 For the new signatories to sign the forms for the bank accounts** – The forms for Barclays Bank and NS&I were signed.
- 6152/14 Investments** – It was unanimously agreed to invest £70,000 in a one year bond with the Skipton Building Society. The clerk is to organize the paperwork for the next meeting.
- 6153/14 To Review the standing orders and financial regulations in the light of changes to legislation** – It was agreed that the Standing orders did not need amending but that the clerk should personalize the new model financial orders from NALC for the Parish Council for approval at the next meeting.
- 6154/14 To approve the asset register** – a printer-copier and phone need to be removed, and there was a query as to where all the Charvil Parish Council bins were located.
- 6155/14 To review the risk management policy** – It was unanimously agreed that this should be updated to reflect the ability to make electronic payments.
- 6156/14 To approve the clerk’s attendance on a VAT course** – This was unanimously approved

There being no further Finance business the Finance Meeting was closed.

REPORTS

- 6157/14 Village Hall Management Committee** – There was no meeting this month
Charvil Parish Council have received an offer to conduct a survey to see whether solar panels would be a good investment for the Village Hall. It was agreed to take up this offer. The internal audit for the Village Hall was completed by Cllr. Mundy without any problems.
- 6158/14 Amenities Committee** – There was no meeting this month.
- 6159/14 Borough Councillor’s Report** – The licence for the kebab van has been renewed, with the “open” sign no longer being able to flash.
- 6160/14 ENVIRONMENT** – It was noted that work on a tree that has a tree Preservation Order at 11, Foxes Walk was approved.
- 6161/14 HIGHWAYS** - see above in Open Forum
- 6162/14 Update on The Pavilion and surrounding area** – See Open Forum
- 6163/14 Poor’s Land Charity trustee** – Lauren McCann agreed to become a trustee on behalf of the Parish Council.
- 6164/14 Annual Parish Meeting** – Cllr. Gillett gave his apologies for this meeting. Cllr. Bell is collating all the slides for the meeting.
- 6165/14 Fete** – Council agreed the purchase of a new gazebo, and those who are around will help. The assistant clerk will purchase the food, but may not be around on the day.

ITEMS FOR INFORMATION

Any Other Business

The assistant clerk has been approached by someone about allowing a mobile fish and chip van to run from the Village Hall car park once a week from 4.30-8.30. Council was quite positive about the idea subject to it not being on an evening when the hall is very busy and that all the rubbish is cleared away. It was agreed to find out more. *Clerk’s note: Wokingham’s licensing department have confirmed that the van would need to obtain a trading licence and planning permission for change of use for the car park.*

There being no further business the meeting closed at 9.45pm