

**Minutes of Village Hall Management Committee Monday 1 December 2014**

**Present:** John Davies (Chair), Paul Mundy, Chris Drew, Jim Gillett, Lauren McCann

**Apologies:** , Liz Black

**502/14** The Minutes of the Meeting **Monday 3 November 2014** were approved by the Committee.

**503/14 Matters arising from previous Minutes not already on the Agenda** - None

**504/14 Hall Maintenance** –

Roger is to be asked to pass the **failed lock from the Committee Room** to Cllr Drew, as he may be able to arrange a repair.

The bolts on the **handrail** have worked loose. The Assistant Clerk to arrange for this to be rectified.

A company has been asked to quote to cement the gap between the tiles and brick work on the **store room roof**.

**488/14 Village Hall Usage** - Noted. Committee were informed that a new regular sewing group had been formed, a different teacher will take over the Sunday morning yoga class, Zumba will not be booking Wednesday evenings from May to July and Monday Choir will cease end June.

**505/14 Report and Income and Expenditure** – Noted.

**506/14 Invoices for Payment** – None

**507/14 Deposit Refunds** – None

**508/14 Other Items for Consideration**

- i. . The Assistant Clerk will email the photos of work being requested. (shrubs, in between the ramp and steps, to be dug out, some patio slabs to be re-laid and the path leading from the external bin to the service road to be edged.) Outstanding.
- ii. Cllr Davis will create a specification for the Main Hall emergency exit lights. Once received the Assistant Clerk will seek quotations. Outstanding.
- iii. The Assistant Clerk was asked to increase the hourly rental rates for 2015-16 by either RPI or CPI, whichever was higher.
- iv. The Assistant Clerk returned the broken kettle to Staples and has a replacement.
- v. Committee decided that at present there was insufficient space to offer storage to the newly created Thursday afternoon sewing group.
- vi. Cllr Drew will review the current Terms of Hire and bring along a revised version for approval. Committee noted that we can no longer state someone has to be over 21 years old to hire the hall. The Assistant Clerk will seek clarification as to whether we can state a doorman is required for 18<sup>th</sup> and 21<sup>st</sup> birthday parties.

**509/14 Any Other Business** –

Cllr Davies and Cllr Drew completed the online survey regarding licences for Temporary Event Notices.

The Assistant Clerk will arrange for the maps to be mounted in the Committee Room, on the wall adjacent to the boiler cupboard.

The Meeting closed at 8.45pm

Signed

Dated