

Minutes of Village Hall Management Committee Wednesday 3 July 2013

Present: Chris Drew (Chair), Lauren McCann, Paul Mundy, Jim Gillett, Trevor Andrews

Apologies: Alice Wilkinson

422/13 The Minutes of the Meeting Wednesday 6 March 2013 were approved by the Committee.

423/13 Matters arising from previous Minutes not already on the Agenda - None

424/13 Hall Maintenance - See below

425/13 Village Hall Usage - Marital Arts no longer use the hall Saturday morning. Wargrave Ballet School has expressed an interest in using us on other occasions but we are unable to accommodate this.

426/13 Report and Income and Expenditure – Noted. Cllr Drew queried the amount specified for rates. Clarification to be sought from the Clerk.

427/13 Invoices for Payment –None

428/13 Deposit Refunds –None

429/13 Other Items for Consideration

1. The **ballet barres** have been installed by Roger. Ballet school has paid for the bracket installation.
2. The **water metre** reading is being charted by the Assistant Clerk. There is a trend in hall use.
3. Committee agreed to renewing **CCB membership**.
4. The **Conditions of Hire** were reviewed and amendments made. The Assistant Clerk will make the necessary changes.
5. Cllr Mundy and the Clerk have completed the **Village Hall booking audit**.
6. The **five year fixed wiring test** has been conducted. A new emergency light fitted is required for above an exit in the main hall.
7. The **wall kettle** has been de-scaled.
8. **Ridge tiles** become dislodged and because the roof was in a dangerous condition with a threat to rain entering, a quote was sought and the work has been carried out. This work is guaranteed for six months. Committee agreed to anti climb paint renewal on the roof.
9. The Assistant Clerk will obtain the **PPL and PRS Licence**. Costs to this to be included in the annual hourly rate.

430/13 Any Other Business – None

The Meeting closed at 9pm

Signed

Dated