

Minutes of Village Hall Management Committee Monday 1 June 2015

Present: John Davies (Chair), Chris Drew, Jim Gillett, Paul Mundy

Apologies: Liz Black

Absent: Lauren McCann

535/15 The Minutes of the Meeting 11 May 2015 were signed by the Chair.

536/15 Matters arising from previous Minutes not already on the Agenda –

The roof repairs are complete and the anti climb paint has been applied.

537/15 Hall Maintenance – The malfunctioning emergency exit light, on the left hand side of main hall exit, has been replaced under warranty. This light is now guaranteed for one year.

538/15 Village Hall Usage - It was noted that the bookings of the Committee Room are excellent.

539/15 Report and Income and Expenditure – Noted.

540/15 Other Items for Consideration

- i. Review Terms and Conditions of Hire – The Chair thanked Cllr Drew and Cllr Bell for their work on this document. Committee amended and agreed the majority of points. The Assistant Clerk will now seek advice from the Village Hall Advisor – Wendy Dacy. The Assistant Clerk was instructed to remove all door wedges from the building, so that fire doors are not propped open.
- ii. Committee was informed that the annual fire appliance test had been conducted at the cost of £112.98 ex vat. This includes a replacement CO2 extinguisher which was supplied to replace an out of date item.

541/15 Any Other Business – None

The Meeting closed at 9.30pm

Signed

Dated