

Minutes of Village Hall Management Committee Monday 2 March 2015

Present: John Davies (Chair), Chris Drew, Lauren McCann

Apologies: Paul Mundy

Absent: Jim Gillett, Liz Black

517/15 The Minutes of the Meeting **Monday 2 February 2015** were approved by the Committee.

518/15 Matters arising from previous Minutes not already on the Agenda - None

519/15 Hall Maintenance –

Roger Burns has fitted the Committee Room lock and has put up the maps. It was resolved to approve the roof works previously identified and the repairs caused by vandalism at the weekend. If necessary, an insurance claim will be made.

520/15 Village Hall Usage - Noted

521/15 Report and Income and Expenditure – Noted

522/15 Invoices for Payment – None

523/15 Deposit Refunds – None

524/15 Other Items for Consideration

- i. The Clerk to find out if the assistant clerk made any progress before she was signed off.
- ii. Cllr Davis has created a specification for the Main Hall emergency exit lights. The Clerk will seek quotes and bring them to the next meeting.
- iii. It was noted that the assistant clerk has changed the hall phone to a SIM only contract.
- iv. Review Terms and Conditions of Hire - deferred.
- v. The emergency Exit light on the committee room external wall and one of the bollard lights has stopped working. The clerk was asked to add this to the light specification
- vi. There has been a request for more ballet barres to be fitted. The main problem was storage, but if the ballet school were happy to have them stored on the floor, and the terms of fitting were the same as before, then the committee were happy to accommodate this request.
- vii. It was resolved to follow up the idea of an exit questionnaire sometime in the future.
- viii. Cllr Davies will advertise on the Village notice boards, in order to seek someone who would be willing to carry out small maintenance tasks at the hall. Roger Burns has no issues with this.

525/15 Any Other Business –

The Spinners had asked the clerk about storing a bookcase in front of their existing cupboard. The clerk was to find out the proposed dimensions, and to inform them that it is not the Council's responsibility if any books are stolen or damaged.

The Meeting closed at 8.30pm

Signed

Dated