

Minutes of Village Hall Management Committee Monday 3 November 2014

Present: John Davies (Chair), Paul Mundy Lauren McCann, Liz Black, James Bell, John Hobson

Apologies: Chris Drew, Jim Gillett

494/14 The Minutes of the Meeting Monday 6 October 2014 were approved by the Committee.

495/14 Matters arising from previous Minutes not already on the Agenda - None

496/14 Hall Maintenance –

Committee agreed to having the locking mechanism taken from the Chair/table Storeroom and used in the door between the Committee Room and the Kitchen. (The current lock has failed)

The Assistant Clerk will seek some prices to have the space between the tiles and the brickwork cemented, on the corner of the store cupboard roof.

488/14 Village Hall Usage - Committee agreed to the following: Ballet could use the hall Monday until 7.50pm, paying £15.00 for the final 50 minutes. Choir could enter at 7.55pm.

497/14 Report and Income and Expenditure – Noted.

498/14 Invoices for Payment – None

499/14 Deposit Refunds – £20.00 Thames Valley Unicorn Club. This fund raising group paid for a security lock 10.10.14, which was then not required, as Cllr John Davis attended the event and was able to secure the building.

500/14 Other Items for Consideration

- i. The Payback Team at Wokingham is being managed by another new member of staff. The Assistant Clerk will email the photos of work being requested. (shrubs, in between the ramp and steps, to be dug out, some patio slabs to be re-laid and the path leading from the external bin to the service road to be edged.)
- ii. Cllr Davis will create a specification for the Main Hall emergency exit lights. Once received the Assistant Clerk will seek quotations.
- iii. The Clerk's Income and Expenditure Budget for 2015-16 was approved with the following minor changes: Income of 'Non Business' to be slightly decreased, expenditure 'Other' to be slightly increased in order for income and expenditure to balance. Cllr Bell will complete the spreadsheet and email to the Clerk. Committee requested that the following categories are removed; VH Postage, Refunds.

501/14 Any Other Business –

Committee agreed that Cllr Black's idea to include a Village Newsletter item about the Village Hall would be a good idea.

The Meeting closed at 9.00pm

Signed

Dated