



CHARVIL PARISH COUNCIL

Chairman: Jim Gillett

Assistant Clerk to the Council:

**Amanda Burton
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Minutes of the Meeting of the Amenities Committee held on 4th June 2018

Present: Adrian Keward (Chair), Jim Gillett and Jane Hartley

Apologies: Paul Mundy

Absent: John Hobson

268/18 Open Forum: No residents were present.

269/18 The Minutes of the Amenities Committee Meeting held on Monday 14th May 2018 were approved and signed by Adrian Keward (Chair).

270/18 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None raised.

271/18 Usage Reports: The numbers for the Committee Room at the Village Hall over the last two years are up, the hall is tracking in line with previous years, as is the Pavilion. The Assistant Clerk was requested to produce an extra slide modelling the potential usage/numbers if we were to introduce a pre-school to the Pavilion during the hours of 8:00 – 3:30.

272/18 Finance Reports: The new reports were presented, and it was agreed that there was little to review as the end of quarter invoicing wasn't due until the end of the month. It was suggested than pending approval from the Clerk that the finance discussions are to be discussed quarterly (month following the end of quarter billing). *Note from Assistant Clerk: Approval for this to be done quarterly as opposed to monthly was approved by the Clerk.*

273/18 Park Inspection Reports: These have been received. The Village Warden highlighted the areas at St. Patrick's playground where the wet pour has started to shrink, the Assistant Clerk is to investigate how other parks have been able to remedy and report back. He also reported the need for re-painting of certain equipment, this is to be scheduled to be completed in-house. The Warden also asked if the Council would consider changing the open concrete litter bins at St. Patrick's to the metal ones with tops on to prevent wildlife foraging and distributing the rubbish around the park. The Committee have considered the request, but as not budgeted for the replacement bins are very expensive, so a decision was made not to replace at this time, but it was asked if it would be possible to modify the existing bins in house? Assistant Clerk to follow up with Village Warden. Lastly the possibility of installing CCTV at the hall was discussed, it was decided that to reach a decision more information was required. The Assistant Clerk has been asked to contact the Thames Valley Police and ask for recommendations on the type of CCTV apparatus required and then seek a sample quotation from a Security Firm for an idea of price.

274/18 Approve a request of a hirer for an alcohol licence for a wedding reception in 2019. The Committee gave their approval.

275/18 Approve the modified EPF Field Terms of Hire (article 16.1): The revised document was approved.

276/18 Discuss way forward with Charvil Community Tennis Club: It was agreed that waiting until July for a meeting would not be beneficial and it was agreed that Jane Hartley is to contact CCTC and open the lines of communication and hope to agree a date as soon as possible. If this date cannot be set before the end of June then the Assistant Clerk was asked to produce the regular quarterly invoice at the end of the month but also to include an additional line charge for the use of the courts on a Wednesday afternoon 4pm – 5pm for the ducklings tennis that CCTC have advertised on their website. The additional charge is to be explained in the covering email.

The Meeting closed at 9:15pm

Signed:

Date:

The next meeting is Monday 2nd July 2018