



# **CHARVIL**

## **PARISH COUNCIL**

**Chairman: Jim Gillett**

**Assistant Clerk to the Council:**

**Amanda Burton  
121 The Hawthorns  
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### **Minutes of the Meeting of the Amenities Committee held on 2<sup>nd</sup> July 2018**

**Present:** Adrian Keward (Chair), Jim Gillett and Jackie Jefferey

**Apologies:** Jane Hartley and Paul Mundy

**Absent:**

- 277/18 Open Forum: Two representatives from AFC Charvil attended to present a plan to explore the possibility of using the facilities at East Park Farm for football on Saturdays. Further information – plans and figures have been requested. AFC Charvil to follow up/action and forward to the Assistant Clerk.
- 278/18 The Minutes of the Amenities Committee Meeting held on Monday 4<sup>th</sup> June 2018 were approved and signed by Adrian Keward (Chair).
- 279/18 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None raised.
- 280/18 Usage Reports: All numbers are tracking well and look good.
- 281/18 Finance Reports: The numbers for first quarter are looking very promising and in line with expectations. The next review will be in October.
- 282/18 Park Inspection Reports: These have been received nothing new to report.
- 283/18 Discuss the request by AFC Charvil to potentially use the facilities at EPF. After the discussion with AFC Charvil the committee would like to wait to see what plan and figures the club comes back with. A decision would need to be reached in Autumn and any changes notified by Christmas to give any clubs affected time to find a new location for season starting September 2019. The Assistant Clerk was asked to request the topic of temporary signage be added to the full CPC meeting on 16<sup>th</sup> July 2018.
- 284/18 Review potential impact if we were to accommodate a Pre-School at the Pavilion: The Assistant Clerk prepared basic figures if a Pre-School were to be introduced. But as no further communication had been received the discussion is deferred to September.
- 285/18 Approve the Assistant Clerk's request to invite parties to tender for the maintenance at East Park Farm: The Committee approved the request and asked the Assistant Clerk to obtain quotations.
- 286/18 Approve the costs for a waste container at the Pavilion and decide whether the existing provider for the container at the hall needs to be changed. The Committee approved the quotation from Grundon for a waste container at the Pavilion and to retain their services at the hall. The Assistant Clerk was requested to source a suitable chain and combination padlock to secure the container to the railings at the Pavilion.

287/18 Review the Risk Assessment of the Village Hall. The report was reviewed by the Committee. The Assistant Clerk to obtain an editable version of the report to update the relevant sections with latest status.

288/18 Decide on how to fence the cricket square off during the fete and consider long term solution. The Twyford Roundtable have allocated a number of pig tails for use during the fete and the CPC already has tape that can be used to cordon it off. Adrian Keward has the responsibility on the day of the fete to secure the area. Long term solution deferred to a later date.

The Meeting closed at 9:25pm

Signed:

Date:

**The next meeting is Monday 3<sup>rd</sup> September 2018**