

**CHARVIL PARISH COUNCIL**  
**GRANT APPLICATION FORM 2018 (ROUND 2)**

Please read the attached policy before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

**A. Your organisation**  
Please give us the following information about your organisation:

Name of Organisation: .....

Address:.....

.....Post Code: .....

Description of your organisation's activities. Please list your aims and objectives.

.....

.....

.....

.....

.....

.....

How long has your organisation been in existence? .....

**B. Contact Details**

Name of contact: .....

Position: .....

Address for correspondence (if different from above):

.....

.....Post Code: .....

Tel:.....(daytime) .....(mobile)

Email: .....

**C. Your Application**

a) Brief description of project or scheme for which grant is intended

.....

.....

b) Who will benefit from the proposed project or scheme and how many of these are Charvil residents?

.....

.....

c) Total cost of project or scheme: £..... d) How much are you applying for? £.....

**D. Previous Applications**

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

.....

.....

.....

**E. Additional Information**

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

.....  
.....  
.....  
.....

**F. Your Financial Situation**

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past six months
- A statement of your capital assets, if any

**If you are unable to supply this information, please contact the Parish Council for advice before submitting this application**

Signed:.....

Date: .....

Please return to Miranda Parker, Parish Clerk, Charvil Parish Council, 30, Park View Drive South, Charvil, Reading, Berks RG10 9QX by 1<sup>st</sup> December 2018. Late entries will not be accepted. All applications will be considered by the full Council at its meeting on 17<sup>th</sup> December. Grant payments will be made after the January 2019 meeting and sent to the named contact above.

If you have any queries, please contact the Parish Clerk on 0118 9017719 or email [clerk@charvil.com](mailto:clerk@charvil.com) .

<b>FOR OFFICE USE ONLY</b>
Date received:.....
Grant awarded:.....
Amount:.....