



CHARVIL
PARISH COUNCIL

Chairman: Jim Gillett

Assistant Clerk to the Council:

Amanda Burton
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Charvil, READING
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Minutes of the Meeting of the Amenities Committee held on 5th November 2018

Present: Paul Mundy, Jane Hartley, Jim Gillett and James Bell

Apologies: Adrian Keward

Absent:

305/18 Open Forum: No residents present.

306/18 The Minutes of the Amenities Committee Meeting held on Monday 1st October 2018 were approved and signed by Paul Mundy (Vice Chair).

307/18 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None raised.

308/18 Usage Reports: All facilities are tracking well and look positive, no problems raised.

309/18 Park Inspection Reports: These have been received, nothing new to report.

310/18 Review and approve the amendments to the terms of hire for the Village Hall – including the reference to key safe, fire alarm activation and call out for excessive noise levels. The Committee reviewed the document and approved the changes.

311/18 Request from the Clerk to the Council to exclude post-dated cheques as an accepted method of payment: This method of payment has only ever been available to regular users, it was decided that rather than exclude the method it be discouraged as an accepted form of payment.

312/18 Approve the use of the EPF Facilities for the 2019 Charvil Village Fete (7th July 2019): This was approved by the Committee.

313/18 Approve the quotation from SCS for the additional maintenance work required at EPF: the quotes included the cordoning off of the cricket area with permanent sockets, poles & rope, the planting of extra hawthorns on the lime tree avenue and for some one-off work with the hedgerows – blasting of brambles and excessive weeds. It was decided that given SCS undertake the regular maintenance at EPF currently that no further quotations were required, and the work approved.

314/18 Consider changing the Pavilion's wall mounted fan heaters for more cost-effective ones. The Committee questioned if new heaters were installed would they reduce the costs and if so by approximately how much. Perhaps an alternative system may be possible. Before any changes it was suggested we look at the insulation of the whole building. The Assistant Clerk was asked to investigate further.

315/18 Consider replacing the lights at the pavilion for more cost-effective ones. As with the heaters, the Assistant Clerk was asked to investigate further.

- 316/18 Agree the budget figures for 2019/20: The Committee had several queries regarding the figures presented and the Assistant Clerk was asked to gain clarification from the Clerk and report back to the group, the discussion will need to be deferred.
- 317/18 To decide whether the carpark at the Village Hall needs resurfacing and re-lining as the surface is deteriorating, and if so, to consider whether to ask the Assistant Clerk to obtain quotations for the work: It was decided this wasn't an immediate concern, but it should be included in the long-term plan. The Assistant Clerk was asked to investigate if we did anything now, how long it would last for. No need for quotations at this point.
- 318/18 To decide whether the carpark layout at East Park Farm should be redesigned to take into account the changes suggested by the school plus other items which would increase the capacity of the car park. If so, to consider whether to ask the Assistant Clerk to obtain quotations for the work. It was decided that at this time it is not necessary for quotations to be sought. Instead to consider a meeting with WBC and CPC to discuss future plans, and explore the possibility of optimising the parking area - it was suggested that a member of the PEH team attend the meeting if possible.

The Meeting closed at 9:15pm

Signed:

Date:

The next meeting is Monday 3rd December 2018