



CHARVIL
PARISH COUNCIL

Chairman: Jim Gillett

Assistant Clerk to the Council:

Amanda Burton
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Minutes of the Meeting of the Amenities Committee held on 1st October 2018

Present: Adrian Keward (Chair), Jane Hartley and Jim Gillett

Apologies: Paul Mundy

Absent:

- 297/18 Open Forum: A resident from the Hawthorns attended the meeting regarding issues with both the park behind the hall and the noise levels coming from the hall during parties. As the park is WBC's responsibility it was suggested that the both the resident and the Assistant Clerk contact WBC and ask if a polite notice can be put up to request the noise to be kept to a minimum and due consideration given to local residents. For the noise levels from the hall, it was requested the Assistant Clerk investigate with WBC and other locations what the recommended maximum decibel limit is and what they have in place to monitor. *Assistant Clerk's note: the fire doors are activated by loud noise so if doors do not stay open inside the building this should give an indication the music levels from inside are too loud.* The findings of these actions when available will be reported back to the resident.
- 298/18 The Minutes of the Amenities Committee Meeting held on Monday 3rd September 2018 were approved and signed by Adrian Keward (Chair).
- 299/18 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None raised.
- 300/18 Usage Reports: All facilities are tracking well and no problems raised.
- 301/18 Finance Reports: The figures for the last two quarters are looking very good, the revenue is up and expenditure down.
- 302/18 Park Inspection Reports: These have been received, the Village Warden has reported several areas of rust are beginning to show on the climbing apparatus at St. Patrick's the Committee have requested that this be tackled in house, Assistant Clerk to follow up with the Village Warden to remedy.
- 303/18 Review the two fire exits in the main hall and decide if any alterations need to be made: As risk assessments have not flagged any potential hazard in the existing doors and the Committee believe there to be adequate measures in place, the Assistant Clerk has been asked to follow up with the local Fire Brigade and other Clerks to ascertain whether further measures need to be implemented.

304/18 Define what information needs to be gathered in order for full Council to decide whether to change the usage of the pitches at EPF. The Committee decided that it would be prudent to draft a hiring policy covering all facilities available for hire, thus providing a guide for the Council's decision on the management of those facilities. The key points were agreed and the Assistant Clerk requested to formulate into a standard policy document, circulated initially to the Amenities Team before forwarding to the Clerk for inclusion in the next full Council meeting (Monday 15th October) for formal approval. The Committee has asked the Assistant Clerk to pull together the current data – facility, usage/hours, and charges, along with associated expenditure costs. A basic list of Pros and Cons along with all other relevant information such as responses from the FA and the current user base. All details to be circulated to the Committee for comment before passing to the Clerk for inclusion at a future full Council meeting.

The Meeting closed at 9:45pm

Signed:

Date:

The next meeting is Monday 5th November 2018