

**CHARVIL PARISH
COUNCIL
GRANT AWARDING
POLICY
2013**

NEXT REVIEW DUE MAY 2019

Charvil Parish Council

Grant Awarding Policy

Introduction

Charvil Parish Council (CPC) has the power (but not the obligation) to make grants to organisations. Any grants awarded are subject to several conditions and must bring direct benefit to its area and its inhabitants. The direct benefit accruing must be commensurate with the expenditure incurred.

Policy

1. CPC will consider applications for grants only from non-profit-making voluntary organisations, charitable bodies or other bodies (but not individuals) providing a public service other than for gain, which will directly benefit the parish of Charvil and its inhabitants. Priority will be given to smaller and more local organisations.
2. The total amount available for grants is fixed each year, and so successful applicants may only get part of what they apply for. CPC will consider support towards a specific item or project, or towards core funding if it is appropriate – and one-off projects. Retrospective applications i.e. for expenditure already incurred, will be rejected.
3. Applications for grants must be made by completing the CPC Grant Application Form; the completed form must be received by the Parish Clerk by noon on the specified closing date. **Applications received after this date and time will not be considered by the Parish Council.**
4. If the money cannot be used for the purposes it was granted it must be returned to CPC.
5. All awards must be properly accounted for and proof of expenditure must be supplied if requested. If CPC is not satisfied that the award has been used properly it reserves the right to request that all monies be returned.
6. Requests for donations from registered charities undertaking general appeals for funding will not be considered.
7. CPC will consider all applications submitted in accordance with this policy on their merit after considering the number of applications received and funds available. The decision of CPC will be final. All applications for grants will be decided at a full meeting of the Parish Council.
8. Applications will be considered afresh each year and success in one year does not set a precedent for future years. It is the responsibility of applicants to request an application form from the Parish Clerk (at the appropriate time as advertised) if wishing to make an application in any subsequent year.

June 2013