



CHARVIL
PARISH COUNCIL

Chairman: Jim Gillett

Assistant Clerk to the Council:

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Minutes of the Meeting of the Amenities Committee held on 4th February 2019

Present: Adrian Keward, Paul Mundy, Jane Hartley, Jim Gillett and Pat Sutlieff

Apologies:

Absent:

330/19 Open Forum: No residents present.

331/19 The Minutes of the Amenities Committee Meeting held on Monday 3rd December 2018 were approved and signed by Adrian Keward (Chair).

332/19 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None.

333/19 Usage Reports: All facilities are tracking well and looking good.

334/19 Park Inspection Reports: These have been received, the Village Warden had reported that at St. Patrick's children's park the climbing rope clamps had a screw protruding, this has been since tightened and a close eye will be kept on them going forwards. It was also reported that the swing gate closer needs replacing. A part is being sourced and will be fitted when available.

335/19 Agree the 2019/20 pricing for the facilities: The Committee decided to keep the increase for the Village Hall in line with the precept increase at 3%, but as financial assistance from WBC for the EPF facilities is declining and soon coming to an end that the increase for the Pavilion and all sports facilities to be increased by 5%. Assistant Clerk to update the price list and advise hirers.

336/19 To decide what works (if any) need to be taken following the recent vandalism on the cricket strip: The Committee reviewed the pictures of the damage to the strip and the quotation received from S&C Slatter for the repairs / replacement. The decision on next steps has been deferred until a later Amenities Meeting, after Adrian Keward meets with Nick Ray (Sonning & Charvil Junior Cricket Club) to get a better understanding as to what is required.

337/19 Consider whether a statement needs to be made on social media (Facebook, website and CVN) regarding the damage to the cricket strip: The Committee all agreed that the damage and associated costs need to be communicated to the local residents. Adrian Keward will forward to the Assistant Clerk the proposed wording about the incident and an appeal to anyone with information to contact the police quoting the crime reference number we have been issued with. *Assistant Clerk's note: the proposed wording has been received by the AC.*

- 338/19 To decide whether / when to reinstate the Family Tennis Pass and whether terms need to be amended: It was decided that in order to maximise the revenue from the courts that the Family Pass should be re-instated. However, it was agreed that CPC would contact the CCTC and advise them of the intention formally but to also propose the opportunity of CCTC taking it on under the guise of Associated Member and in return we would increase CCTC's annual fees (figure to be determined). Adrian Keward offered to draft a letter and circulate to the Committee before sending to CCTC. *Assistant Clerk's note: the draft letter has been circulated to the Committee for comment.*
- 339/19 To hear a report from the Chair regarding football players/supporters relieving themselves on the field and decide whether a set of measures/sanctions need to be put in place for future occurrences. Changes to the Terms of Hire of the Sports Pitches are to be drafted by Jim Gillett and forwarded to the Clerk and then circulated to the Committee for approval. Once approved, a letter/email will be sent to the regular teams outlining the issues and a copy of the new contract terms advising the consequences of any future occurrences.
- 340/19 To be made aware of the potential issue with the gate access at St. Patrick's recreational ground. Consider if any changes need to be made to the current arrangement. Also, to agree whether new signage is required. The Assistant Clerk reported that a contractor completing work for a resident had removed the gate from the hinges and without permission driven vehicles onto the field causing damage, the gate was left unsecured. The Village Warden has since put the gate back in place and secured with special bolts meaning the gate cannot be lifted in future. The Committee were supportive and approved this action. As the current signage is old and the writing barely legible, the Assistant Clerk was asked to obtain quotes to replace but also to add text about no vehicles on the field without prior permission.
- 341/19 To hear a report from the Assistant Clerk regarding the current situation with the cleaning contract for both buildings. The AC reported that the latest cleaner for the hall had resigned from her post and that the regular cleaners at the Pavilion had taken over the hall on a temporary basis but that the company the CPC are currently contracted with are having problems employing anyone else. It was agreed that it would be worth seeking quotations from other companies for the cleaning services, the Assistant Clerk to follow up.
- 342/19 To decide the course of action on the undertaking of a survey for a local Pre-School: Following the discussion at the last full CPC meeting in January, Adrian Keward has drafted questions to be included within the survey to gauge interest in having a local Pre-School, this is to be circulated to the Committee for comment, and on approval will be loaded onto Survey Monkey. *Assistant Clerk's note: the list of questions has been circulated to the Committee for comment.*
- 343/19 Approve the Terms of Hire for the Village Hall (additional point added referencing the use of WBC park behind the Village Hall): The terms were approved. Additional slight amendments were suggested by Jim Gillett who will forward to the Clerk for updating.
- 345/19 Decide where to site the defibrillator at East Park Farm, this will enable to help the Clerk's investigation as to whether a solar or mains powered unit is to be sourced: The Committee decided the best / most logical place for the machine to be sited would be at the Pavilion on the brick corner by the Sports entrance.
- 346/19 To be made aware of the damage / wear on the floor in the foyer of the Village Hall and decide whether any actions need to be taken or to monitor at this stage: The Assistant Clerk has been asked to source quotations (at least three) for the replacement of the vinyl flooring in all the areas other than the Main Hall itself.

The Meeting closed at 9:49pm

Signed:

Date:

The next meeting is Monday 4th March 2019

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