



## **Minutes of the Meeting of the Council held on 18th February 2019**

**Present** Jim Gillett (Chair), Paul Mundy, Adrian Keward, Daljit Ryatt, Jane Hartley and Pat Sutlieff

**Apologies for Absence** Jackie Jeffery and Greg Elphick

**Absent** James Bell and Claire Andersen

**7200/19 Open Forum** – No residents attended

**7201/19 Declarations of Interest** – There were no declarations of interest

**7202/19 Minutes of the Meeting held on 21st January 2019** – These minutes were approved by Council.

### **FINANCE**

**7203/19 Finance Reports** – It was resolved that the financial reports be approved, which they were unanimously.

**7204/19 Authorisation of Payments** – It was resolved that the Council should approve all the following outstanding payments, which was done unanimously:

£206.50 to Grundon Waste Management Ltd  
£360 to Avalon Software (UK) Ltd  
£33.62 to British Gas Services Ltd  
£531.60 to Edge IT Systems Ltd  
£27.33 to the Assistant Clerk  
£30.50 to A1 Locksmiths (Berkshire) Ltd  
£72.63 to Everflow  
£55.29 to the Clerk  
£61.94 to Aquacare  
£957.96 to Sunshine Commercial Services Ltd  
£645.86 to NIC Services Group Ltd  
£116.97 to Cathedral Leasing Ltd  
£427.94 to Dual Energy  
£555.68 to Berkshire Pension Fund  
£12.97 to CNG Ltd  
£348 to Drain and Able  
£4216.50 to KCS Cleaning  
£588.74 to RES Systems Ltd  
£12 to Taurus Elite Security  
£90.53 to Viking Payments  
£2270 in payroll

**7205/19 To consider which defibrillator to purchase for the Pavilion** – It was resolved to purchase the “IPAD” recommended by the British Heart Foundation, which was approved unanimously.

- 7206/19 To review and check Bank Statements against Reconciliations** – In the absence of the Chair of Finance, this was deferred.
- Reports**
- 7207/19 Amenities Committee** – The minutes of a meeting on 4th February were noted. The Chair of Amenities reported that the text for the website/Facebook page had been agreed regarding the damage to the cricket strip, and the survey regarding a possible pre-school was being finalised with a view to going live very shortly. It had been agreed to charge a call-out fee if a representative of the Parish Council is called out during a booking and it was agreed this rate should be £25. It was also discussed whether the Parish Council should grit and clear snow. It was agreed that there was not enough manpower to do this, and other local councils don't either, so Charvil wouldn't but would keep the situation under review. The clerk was asked to find out if other councils had anything in their terms and conditions. *Clerk's note: Twyford has a policy specifically stating that they do not grit.*
- 7208/19 Planning, Environment and Highways Committee** – The minutes of the meeting on 11th February were noted. Attention was drawn to the Council's response to the planning application for redevelopment of the Jubilee Hall site. It was noted that WBC will no longer produce hard copies of the litter pick leaflet, and it was resolved that Council would produce them and deliver them as normal, but to print a notice about the pre-school survey on the reverse to make the most of the space.
- 7209/19 Report from the Borough Councillor** – There was no report in the absence of the Borough Councillor, but she asked Council to consider part-funding the previously discussed school crossing on Park Lane as the Borough will not do it. They are willing to commit the remaining S106 funds for Charvil to it but believe the Parish should use its Community Infrastructure Levy (CIL) to part fund this itself. To date, no money has been received by the Parish, and Council deferred a decision on this as they would like to know the complete costs of the project, and they would also like a fresh traffic survey to be undertaken as the only information available are projections made at the time of the school build in 2012.
- Items for Consideration**
- 7210/19 To review the notes of a recent meeting with Jude Whyte of WBC** – The meeting was noted and out of this came the idea of a survey to find out the need for a new pre-school in the village. It was also noted that John Halsall attended and was very supportive of the pre-school idea. It was also noted that out of this, the clerk and assistant clerk met with Simon Bartlam of the Countryside service, and he stated again that he is not happy about the brambles being cut back on WBC's side of the stream, so any solution to the football problem must be found on the Charvil side.
- 7211/19 To hear an update on the workshop for developing a five-year plan** – If John Brown of HALC were to officiate, this would cost £1000 and would have to be on Sat 13th April. There is another person who would do it free of charge but is a friend of Cllr. Hartley so this would need to be taken further by someone else – possibly the clerk and Chairman. Cllr. Hartley would put them in touch to progress.
- 7212/19 To review the notes of a meeting with Thames Water regarding Waingels Road sewer** – These were noted, and so far, there has been more communication from Thames Water
- 7213/19 To consider Council's response to the Local Plan Homes for the Future Consultation** – This was discussed at some length and the clerk was to complete the consultation on behalf of the Council as directed.
- 7214/19 To confirm that Council is happy for Cllr. Elphick to be Cllr. Jeffery's deputy for the Borough Liaison Forum** – This was unanimously confirmed
- 7215/19 To consider and approve the draft Expenses for Councillors Policy** – subject to some minor changes, this was approved
- There being no further business the open meeting closed at 9.55pm**

Chairman's Signature .....