



Minutes of the Meeting of the Council held on 18th March 2019

Present Jim Gillett (Chair), Paul Mundy, Adrian Keward, Daljit Ryatt, James Bell, Jane Hartley and Pat Sutlieff

Apologies for Absence Jackie Jeffery

Absent Greg Elphick and Claire Andersen

7216/19 Open Forum – Two residents attended who had recently moved to Charvil and were interested in setting up a pre-school in the village and had seen the Council's flyer regarding pre-schools so had come along to express their interest. The Chairman said that at the moment there were no suitable premises but if it looked like there was enough demand then the Council would investigate the possibility of trying to build a suitable building somewhere. He also explained that the Scouts would also like their own headquarters and the Council may try to find some way of building one building for both. Clearly this would take some time. The Chairman thanked the residents for their interest, and they left at the end of Open Forum.

7217/19 Declarations of Interest – There were no declarations of interest

7218/19 Minutes of the Meeting held on 21st January 2019 – These minutes were approved by Council.

FINANCE

7219/19 Finance Reports – Cllr Bell ran through these in some details and then it was resolved that the financial reports be approved, which they were unanimously.

7220/19 Authorisation of Payments – It was resolved that the Council should approve all the following outstanding payments, which was done unanimously:

£165.89 to Grundon Waste Management Ltd

£64.16 to Bowak Ltd

£33.62 to British Gas Services Ltd

£70 to Dominic McKeown

£41.65 to the Assistant Clerk

£56.18 to Hannah Gibbs/Slimming World

£70.29 to Everflow

£62.25 to the Clerk

£247.75 to Aquacare

£2783.16 to Sunshine Commercial Services Ltd

£595.74 to NIC Services Group Ltd

£36 to Edge IT Systems Ltd

£385.21 to Dual Energy

£555.68 to Berkshire Pension Fund

£28.84 to CNG Ltd

£174 to Drain and Able

£45 to Open Spaces Society

£1500 to Twyford District Youth and Community Centre

£12 to Taurus Elite Security
£2270 in payroll

- 7221/19 To approve the writing off of historical over- and under-payments that have built up over the years in the previous financial system** – It was resolved to approve this writing off which was agreed unanimously.
- 7222/19 To review and check Bank Statements against Reconciliations** – The Chair of Finance did this.
- 7223/19 To note the price increases by two suppliers and confirm we will continue with them** – It was resolved to accept these which was done unanimously
- 7224/19 To approve and sign a letter setting up the payroll standing order for 2019-20** – It was resolved to approve this, which was done unanimously and was duly signed.
- Reports**
- 7225/19 Amenities Committee** – The minutes of a meeting on 4th March were noted. The Chair of Amenities introduced the motion deciding whether to offer Charvil Community Tennis Club (CCTC) the opportunity to provide an associate membership for an extra fee of £200 per year, rising to £300 in 2020. He explained that he had had a long conversation with one of their committee, and it was clear they would be too nervous to accept an extra charge of £200 straight away, but would prefer to pay according to how many members took up this offer – so for 0-5, it would be £100, 6-10, it would be £200 and 11-15, it would be £300. They also suggested a different plan entirely, but this was regarded as too administratively difficult, so it was agreed that Council would trial this plan for one year and if it did not work, would take it back in-house.
- 7226/19 Planning, Environment and Highways Committee** – The minutes of the meeting on 11th March were noted. The Chair of PEH highlighted the visit of Peter Baveystock and his talk on the new food waste scheme.
- 7227/19 Report from the Borough Councillor** – There was no report in the absence of the Borough Councillor, but she had reported that there will be a new traffic survey undertaken on Park Lane near the school.
- Items for Consideration**
- 7228/19 To decide upon a price increase for advertising in the Charvil Village News** – It was resolved to increase the price of advertising by 3% from the summer edition, which was approved unanimously.
- 7229/19 To hear an update on the workshop for developing a five-year plan** – There has been no progress on this, but Council will endeavour to move this on.
- 7230/19 To discuss the use of the Charvil.com e-mail accounts and the dangers of not doing so** – Cllr. Keward had a real-life example of why it is of utmost importance that councillors use the e-mail addresses provided for them by the Council.
- 7231/19 To discuss the results so far of the CPC Village survey regarding a potential pre-school, and to consider whether additional information is required, and if so, what** – So far, there have been 53 responses, or 3.8% of the households in Charvil. Not all were in favour of a pre-school – some would rather have a Scout building, or something that could be used by both – so it may be a new community building is what is required, which could possibly be built in partnership with other interested parties. If Mr Hicks is to be approached, then Council need a business plan – it was suggested that those groups who had expressed an interest should provide Council with one. It was also suggested that Council find out the spare capacity at existing pre-schools in the area and to investigate how much space is needed, bearing in mind the need for storage space by the Scouts.

There being no further business the open meeting closed at 9.55pm

Chairman's Signature