



**CHARVIL**  
**PARISH COUNCIL**

**Chairman: Chris Drew**

**Assistant Clerk to the Council:**

**Amanda Burton**  
**121 The Hawthorns**  
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**Minutes of the Meeting of the Amenities Committee held on 6<sup>th</sup> March 2017**

**Present:** Paul Mundy (Vice Chair), Chris Drew, Jim Gillett & John Hobson

**Apologies:** John Davies

**Absent:**

- 099/17 Open Forum: There were no residents present
- 100/17 The Minutes of the Amenities Committee Meeting held on Monday 6<sup>th</sup> February 2017 were approved and signed by the Vice Chair.
- 101/17 Hall Maintenance: Deferred until next meeting. Assistant Clerk to follow up with the Chair before the April meeting.
- 102/17 Usage Reports: The Village Hall usage was noted, although no meaningful figures for the pavilion yet the increase in usage is positive. File to be sent in .pdf format.
- 103/17 Finance Reports: The Village Hall figures were noted, although there are still no meaningful figures for the pavilion yet, the numbers are encouraging.
- 104/17 Park Inspection Reports: These have been received for February.
- 105/17 Annual Audit for Bookings Procedures due. Assistant Clerk to approach non-Amenities Committee Staff to conduct the audit.
- 106/17 Consider Quotations for Refuse Collection. Committee has requested that the topic be deferred to a later meeting so that further investigation into a larger bin or possibly two bins (one located at the Hall the other at the Pavilion) also to have more information on the contract notice periods.
- 107/17 Review the Quotation from RES for Parts – Pavilion. The quotation was approved for the work to go ahead as soon as possible.
- 108/17 Consider the Exterior of the Pavilion. To improve the exterior of the building without the need to raise planning applications, it was agreed that the Assistant Clerk is to obtain quotations for the repair to the wooden base of the building structure, for the non-brickwork to be painted, the grilles to be removed, rubbed down and re-painted and for the surrounding area to be landscaped similar to that of the Village Hall.

The Meeting closed at 9:10pm

Signed:

Date:

**The next meeting is 3<sup>rd</sup> April 2017**