

Minutes of Village Hall Management Committee Monday 12 May 2014

Present: Paul Mundy (Acting Chair), Trevor Andrews, Lauren McCann

Apologies: Chris Drew

467/14 The Minutes of the Meeting Monday 3 March 2014 were approved by the Committee.

468/14 Matters arising from previous Minutes not already on the Agenda - None

469/14 Hall Maintenance - The **scrubber drier machine** is not squirting water onto the floor. Rosemor has been contact to ask if the solenoid ought to have failed after one year. The **wall kettle** is overflowing – The Assistant Clerk will seek prices for de-scaling and arrange the work. In the mean time she will use the inlet valve to restrict the water flow when the use of the kettle is not required.

470/14 Village Hall Usage - The annual total hire hours has been very positive: The Main Hall 1748.25 which is only ten hours less than the previous year. (This is good considering martial arts no longer use the hall.) The Committee Room 594.50 which is 60 hours more than previous.

471/14 Report and Income and Expenditure – Noted.

472/14 Invoices for Payment – None.

473/14 Deposit Refunds –None

474/14 Other Items for Consideration

- The Assistant Clerk as used the data supplied by the Village Hall Advisory Service and reported that our **fire numbers**, fit within the formula supplied: 200 people for dancing and 150 for a seated event.
- Cllr Mundy completed the **audit** and was satisfied.
- Committee agreed to the **fish and chip van** hiring the car park once a week with a contractual clause regarding review date and litter. A sign regarding litter is also to be displayed by the vendor. Charges and a suitable evening are to be discussed at a later date.
- One of the **Rowan trees** supplied and planted by The Big Plant Nursery, Twyford, has died. The Assistant Clerk has emailed them some months ago to communicate her concerns but did not receive a positive response. Committee request that Cllr. Trezise write to the company expressing Council's disappointment.
- **Decoration of Main Hall, Kitchen, Entrance Hall and Committee Room:** Three quotes have been received: Cox Decorators £1850.00, Traditional Decorators £3,000.00, Woodley Décor £2,480.00. Committee awarded Cox Decorators the contract. The Assistant Clerk is to ask for Health and Safety regulations and insurance.
- Cllr McCann will continue to seek information regarding **replacement curtains** and rails for the Committee Room.
- Committee agreed to the removal, prior to decorating, of the noticeboard and the maps in the Committee Room. Prices are to be sought for a current aerial photo of Charvil.
- Committee authorised Pat testing by Loddon Electrical Services Ltd £62.88 inc vat for ten items.

475/14 Any Other Business – Cllr. McCann offer her son's advice and support regarding the installation of solar panels at the hall.

The Meeting closed at 8.45pm

Signed

Dated