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**Minutes of the Meeting of the Planning, Environment and Highways Committee**  
**held on 8th October 2018**

**Present** Jane Hartley (Chair), Claire Andersen and Daljit Ryatt

- 7/18 APOLOGIES FOR ABSENCE** – Jackie Jeffery attending a Borough meeting on behalf of Council
- 8/18 OPEN FORUM** – There were no residents present
- 9/18 DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY THE CLERK** – There were no declarations of interest
- 10/18 Highways**  
Cllr. Hartley attended the Borough's Scrutiny Committee on the Grounds Maintenance contract and reported that the take-over of the original contractors by Tivoli in May/June had led to various issues on the ground so that, combined with challenging weather conditions, there had been many complaints, which WBC had asked residents to take directly to Tivoli. One issue that came to light was that there was no Borough wide map of areas to be cut frequently and what needed to be left to encourage wildlife, and WBC intend to work on this. It was reported that penalty clauses had been invoked in some cases where performance was deemed unacceptable. Cllr. Hartley spoke at the meeting, generally in support of WBC's approach, but also raised the issues of overgrown bushes, the condition of cycle tracks and the state of the central reservation on the A4 between Charvil and Sonning.  
The clerk had hoped to present the latest Speed Indicator data, but due to technical difficulties, it was agreed to send this round later. It was agreed that the Speed Indicator need moving to the other side of the road to monitor speed heading toward Twyford.
- 11/18 Environment**  
There was nothing to report this month.
- 12/18 Planning**
- a) **The following Planning Application was considered** (226)
- 182539 Certificate of lawful development application for the proposed erection of part single, part two storey rear extension to dwelling plus part conversion of existing garage to create habitable accommodation at 20 Gingells Farm Road – no Parish Council comment
- b) **The following approvals were noted**
- 182246 Application for a Lawful Development Certificate for the proposed alterations to the rear roof elevation and a Juliet balcony on the rear elevation at 159 East Park Farm Drive
- c) **The following Appeal was noted**
- 180224 Full Application for proposed erection of 3 X 4 bed detached dwellings with on-site parking and access off Park View Drive South on land to the rear of 35-37 Park View Drive South
- d) **The following Tree Preservation Order works request was noted**
- 182375 Application for works to protected trees at 48 Park View Drive North

- e) **To consider the consultation on Draft Joint Minerals and Waste Plan** – Councillors felt that they had no comments to make on this Consultation
- f) **To consider the Consultation on the Wokingham Borough Draft Level 1 Strategic Flood Risk Assessment** – It was noted that this piece of work is an important part of the Local Plan decision process and its conclusions were generally sensible but beyond that the Parish Council had no specific comment to make
- g) **To consider any update on the Borough Plan Consultation** – Cllr Ryatt reported that she had attended the information session at Waitrose in Twyford and was disappointed that the person she was talking to could not answer any of her queries, and that the only method of completing the survey was online. The clerk reported that it had taken 1 ½ hours to complete the survey and the councillors who had tried, had not managed to, but had they been able to save and come back later, they would have been more likely to have completed it. The clerk also reported that the initial findings were very much based on issues around transport and housing, but social care and children's issues had a very low response, implying that many of the vulnerable had not completed the survey. The Committee were not happy with the tone of the proposed letter of response from the Council, and while they agree with the sentiment, they believe it needs toning down somewhat.

#### **Any other Planning business at the discretion of the Chairman**

The clerk reported that the Enforcement Officer had been in contact over the entrances to the land west of Park Lane, and he is satisfied that the old entrance on the corner of The Hawthorns is no longer in use. He wrote that at half term, the new entrance will be widened, and a proper compound built, so that lorries will be able to access the site more easily and will be able to exit safely. Any lorries accessing the site before then will be guided out by the people on site. They are fully aware of the conditions about accessing the site that were laid down in the planning decision.

#### **13/18 Issues overlapping with Amenities Committee**

Cllr. Hartley reported that a Paper outlining the pros and cons for changing the use of the pitches from adults to children will be included in the papers for Full Council.

**To consider the proposed long-term vision of this Committee** – It was agreed that this vision should be taken to Full Council for approval.

The meeting closed at 9pm