



# CHARVIL PARISH COUNCIL

Chairman: Jim Gillett

**Assistant Clerk to the Council:**

**Amanda Burton  
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## Minutes of the Meeting of the Amenities Committee held on 4<sup>th</sup> March 2019

**Present:** Adrian Keward, Paul Mundy, Jane Hartley, Jim Gillett and Pat Sutlieff

**Apologies:**

**Absent:**

347/19 Open Forum: No residents present.

348/19 The Minutes of the Amenities Committee Meeting held on Monday 4<sup>th</sup> February 2019 were approved and signed by Adrian Keward (Chair).

349/19 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None.

350/19 Usage Reports: All facilities are tracking well and looking good.

351/19 Park Inspection Reports: These have been received, nothing new to report.

352/19 To approve the updated Terms of Hire for the Village Hall and Football Pitches: A few amendments suggested by Pat Sutlieff (ref. clauses 4.1, 6.4, 7 and 14.3) were approved by the committee. Once these have been made, the Terms of Hire for both the Village Hall and Football Pitches are approved.

353/19 To hear an update from the Chair regarding what remedial works (if any) need to be taken on the cricket strip following the meeting with Sonning & Charvil Junior Cricket Club): Adrian Keward met with Nick Ray of Sonning & Charvil Junior Cricket Club (SCJCC), he was advised that currently nothing needs to be done on the cricket strip but the situation needs to be monitored closely – at some point rather than repair it will potentially need to be replaced. The future use of the cricket strip was also discussed, SCJCC were going to offer their services to the Charvil Piggott Primary School and would like to use the cricket strip for this, the Amenities Committee members agreed this was possible. It was also requested that the grass be cut on a Friday prior to a weekend match – this was also agreed by the Committee. *Assistant Clerk's note: at least five working days' notice from SCJCC would be required for an extra grass cut.*

354/19 To hear an update from the Chair as to whether CCTC have decided to offer an associate membership or if the CPC Family Tennis Pass is to resume and be advertised in the Spring Edition of the Charvil Village News: Unfortunately, due to a delayed response from CCTC (received 3<sup>rd</sup> March) there has not been an opportunity to discuss. Adrian Keward is to contact Angeline Ng by phone to hear their thoughts. The Amenities Committee agreed that any agreement must be reviewed annually (runs 1<sup>st</sup> April – 31<sup>st</sup> March) and the contract terms held between CPC and CCTC would need to be amended to include this and the charges would increase by £300 per annum, but as this extra amount would not have been budgeted for that it starts with £200 for the first year increasing to £300 thereafter.

- 355/19 To hear a report from the Assistant Clerk regarding the rubbish/debris left on the field following football matches and what has been put into place as a result. Also to decide if further measures need to be made: Further to the one direct complaint we received from a resident, two black dustbins were purchased and all teams that use the facilities advised that every week each home team must take a bin and make it available to both players and supporters and at the end of every match check the field for any additional rubbish and then empty into the Grundon in front of the building. If this is not done and the services of the Village Warden are required, then a charge would be passed to the clubs playing that weekend. No further measures are required at this time, the situation will be monitored.
- 356/19 To be made aware of complaints from football teams, cricket teams and general public regarding the dog waste on the sports fields and decide what action to take. The Assistant Clerk advised that she had spoken to the Animal Warden at the West Berks & Wokingham District and that a representative could come to the fields and spray each piece of waste left with a Day Glo Pink Paint (this is mainly chalk based, non-toxic and bio-degradable) – this quickly indicates how much waste is left on the field and hopefully acts as a shaming mechanism – the Committee approved this action. We have also been supplied with contact details should anyone see any owner not picking up after their animal and a weblink so reporting can be done online – such information needs to be shared on the website, Facebook and Charvil Village News. Signage is important but rather than use a standard sign, it was suggested that we approach the Charvil Piggott Primary School and involve the children by entering a competition asking them to design a sign to say, 'Pick up after your dog', this will hopefully raise awareness in general and the winning artist/sign will be awarded a prize. The Assistant Clerk was asked to contact the School to enquire if they would like to help.
- 357/19 To decide whether a 'Do Not Disturb' sign needs to be obtained for hirers using the Pavilion so it can be left outside the double entrance doors. It was agreed a sign would be a good idea, perhaps an A Frame or similar. The Assistant Clerk was asked to obtain quotations.
- 358/19 At the request of the Clerk, approve the siting for the bike racks at the Pavilion and Village Hall: The Committee approved the sites.
- 359/19 To decide whether extra crockery (tea cups and saucers) at the Village Hall should be purchased (there used to be enough for 100 guests but has decreased to 65): The additional crockery was approved by the Committee.
- 360/19 To be made aware of the crack in the footpath between the school playing fields and football pitch 1 and to decide if the situation should be monitored or repaired: The Committee decided to monitor the situation at the moment, but to ask the Clerk to check with Wokingham if there is any builders warranty still valid.
- 361/19 To agree which type of signage is required for East Park Farm and St Patrick's before quotes are obtained: Slight amendments were made to the suggestions and the Assistant Clerk asked to obtain the quotations.

The Meeting closed at 9:14pm

Signed:

Date:

**The next meeting is Monday 1<sup>st</sup> April 2019**