



Minutes of the Meeting of the Council held on 15th July 2019

Present Jim Gillett (Chair), Paul Mundy, Claire Andersen, Jane Hartley, Daljit Ryatt and Pat Sutlieff

Apologies for Absence

Absent Adrian Keward

7281/19 Open Forum – There were no residents present

7282/19 Declarations of Interest – There were no declarations of interest

7283/19 Minutes of the Meeting held on 17th June 2019 – These minutes were approved by Council.

FINANCE

7284/19 Finance Reports – The clerk had reported to Council that the quarterly figures could not be presented this month because of an issue with the accounts, but the Chair of Finance was satisfied that nothing was untoward. Consequently, it was resolved to approve the reports which was done unanimously.

7285/19 Authorisation of Payments – It was resolved that the Council should approve all the following outstanding payments, which was done unanimously:

£166.32 to Grundon Waste Management Ltd

£622.61 to Berkshire Pension Fund

£33.62 to British Gas Services Ltd

£61.94 to Aquacare

£834 to Heald Ltd (replacement cheque)

£32.51 to Bowak Ltd

£168.78 to Everflow

£134.96 to the Clerk

£416.70 to MKR Electricals Ltd

£962.59 to Sunshine Commercial Services Ltd

£1044.72 to NIC Services Group Ltd

£55.20 to OCS Ltd

£176.08 to Dual Energy

£117.95 to SSE

£9.08 to CNG Ltd

£311.25 to Roger Burns

£777.28 to HM Revenue and Customs

£192 to Street Furniture Direct Ltd (replacement cheque)

£153 to Loddon Doors

£2270 in payroll

7286/19 To review and check Bank Statements against Reconciliations – The Chair of Finance had reviewed all Bank Statements and found them correct.

7287/19 To consider and approve the idea of a facilitated session to help draw up a five year plan for the Council at a cost of £350 plus mileage, and to arrange a date – Council thought it was a good idea to get this person in as she has a lot of Parish

Council knowledge. It was resolved to approve this which was done unanimously, and the clerk is to try to set a date.

- 7288/19 To note that the Council is due to receive its first Community Infrastructure Levy payment of just under £4,000 in the autumn** – This was noted
To consider the quotes for updating the website and to approve one of them – It was decided to go with JMVA.co.uk as they were more in line with the price that Cllr. Keward estimated the work would cost.
- 7289/19 To consider and approve S137 grants and other donations** – Council resolved to give an S137 donation of £300 to the Twyford and District Volunteer Centre, a donation of £100 to Wokingham Veteran Tree Association and a further donation of £1000 to Polehampton Swimming Association.
- 7290/19 Amenities Committee** – The minutes of a meeting on 1st July were noted. The issues surrounding the tennis pass were discussed and it was decided that the Council would give CCTC another three months to advertise the pass appropriately and if they do not, Council would take it back for the following year. As far as the Tennis camps were concerned, it was decided that they should be invoiced for the extra hours over and above those in the agreement, and that Council should meet with the club to make it very clear that any changes in hours need to be approved by the Council BEFORE any advertising of the camps can be done and agreed that Council needs to be more pro-active in ensuring there are quarterly meetings to try to prevent any similar issues occurring in the future. Council approved the recommendations from the Amenities Committee for the contractors for the hall floor and the decorating. The clerk reported that one allotment holder had not paid and had not responded to a letter giving notice if payment was not forthcoming. The clerk was asked to check with Keith Dormer as to whether passing on the plot to the person on the waiting list could be problematic.
- 7291/19 Planning, Environment and Highways Committee** – The minutes of the meeting on 8th July were noted. It was observed that the SID had been moved to Old Bath Road, and that it should be moved around more frequently. The clerk needs to get in touch with WBC to see if some of the older Charvil signs could be enhanced. The Chair of Planning, Environment and Highways would like to conduct energy surveys of the hall and pavilion in order to inform any future changes to boilers, lighting etc.
- 7292/19 Report from the Borough Councillor** – There was no report in the absence of the Borough Councillor
- Items for Consideration**
- 7293/19 To ask each member of the Council to think about long term projects they would like to see the Council undertake to feed into the facilitated session** – it was stressed that everyone should give this some serious thought before the session so that Council could get the most of it. Immediate ideas included linking Charvil to Twyford Station on a traffic free route, a Community building, and being aware that there may be some pressure to support the proposed Community Hub in Twyford financially.
- 7294/19 To consider any actions for the fete** – Cllr Andersen has suggested Councillors should wear tabards saying they are Councillors as this would make it easier for residents to identify them. Not many people visited the Parish Council gazebo, and this may have been it was too big – it was suggested that putting tables in there for people to drink their refreshments may be a good idea, and also to have bigger signs to draw attention to it. The clerk was to report a complaint about the part-time streetlighting. While the field had been cleared up well with the help of the Village Warden, unfortunately the toilets were very dirty, and Council was charged extra cleaning time.
- 7295/19 To note the recent meeting with Thames Water and the drop-in session this week to inform residents of the road closure and the issues surrounding the sewer** – The notes were noted, and the clerk /Cllr Sutlieff was to put the letter about the meeting on the website and Facebook.
- 7296/19 To note the footpath walk on Monday 22nd July starting on Milestone Avenue** - noted
There being no further business the open meeting closed at 10pm

Chairman's Signature