



**CHARVIL**  
**PARISH COUNCIL**

Chairman: Jim Gillett

**Assistant Clerk to the Council:**

**Amanda Burton**  
**121 The Hawthorns**  
**Charvil, READING**  
**Berks. RG10 9TT**  
**Tel 07850 234363**

---

---

**Minutes of the Meeting of the Amenities Committee held on 2<sup>nd</sup> September 2019**

**Present:** Adrian Keward, Paul Mundy, Jim Gillett and Pat Sutlieff

**Apologies:**

**Absent:**

403/19 Open Forum: No residents present.

404/19 The Minutes of the Amenities Committee Meeting held on Monday 1<sup>st</sup> July 2019 were approved and signed by Adrian Keward (Chair).

405/19 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None.

406/19 Usage Reports: All facilities are tracking well. It was reported that a regular standard user has given notice at the Pavilion for their weekly slot so the numbers will dip from October onwards. However, it was also noted that two new weekly term time groups would be starting in September so usage will even out although the revenue will be less. It was suggested that the Pavilion availability be advertised on the various Facebook pages to encourage more day time users. Assistant Clerk to action.

407/19 Park Inspection Reports: These have been received, nothing new to report.

408/19 Consider and decide whether changing the sanitary waste supplier to the current cleaners (Heart): The Assistant Clerk reported that the current contractor for the sanitary waste was more expensive than the same service offered by Heart. Provided all the relevant waste licencing is in place the Committee approved the change to Heart. *Assistant Clerk's note: Clarification on the licencing has been requested from Heart and also if the cost for the Waste Transfer Notice is included within the price or if it is an additional amount.*

409/19 Review and approve the hatching on the ground in front of the road barrier at East Park Farm alongside the School: The Committee reviewed the quotation, as parking in front of the barrier compromises the ability for emergency services to gain access to the field/building, the quotation was approved and the work to go ahead as soon as possible. The Assistant Clerk to check the exact specification before the work goes ahead. If parking continues to be a problem, then look at signage for the barrier itself, situation to be monitored.

410/19 Approve the wording for the proposed policy for the Hire of Facilities for Fundraising Events: The Committee reviewed the document and various amendments were suggested by Cllr Gillett. These changes were discussed and the amended document to be circulated to the Committee for final comments, prior to being passed to the Clerk as the recommended policy to be taken to Full Council for approval.

411/19 To review the cutting of the undergrowth at EPF and decide whether any additional measures need to be considered: The Committee heard that as part of our regular maintenance schedule, that SCS undertake all necessary maintenance on the fields up to the edge of the stream. It was decided that no further measures need to be taken and that the area is kept tidy and maintained. The other side is the responsibility of WBC and an area to which we have no control or rights over. The Assistant Clerk reported that the undergrowth is due to be cut back WBC side in 2020 (last cut August 2016).

412/19 To hear an update on the Associate Membership for the Tennis Club and to decide any further action: The Committee reviewed all available marketing literature that had been received locally – none of which suitably advertised the new Associate Membership and that the additional material that was agreed by CCTC had still not been met. The Committee decided that as CCTC had not fully implemented what was written in Addendum 1, it was necessary to revoke the agreement as soon as possible in line with what is stated in the contract/Addendum 1. The communication is to come from an Officer of the Council, the Assistant Clerk to draft a letter and circulate to the Committee for comment/approval prior to it being sent to the CCTC. *Assistant's Clerk's note – email communication dated 18<sup>th</sup> July 2019 to Angeline Ng gave CCTC until 30<sup>th</sup> September 2019 to fully implement changes or the agreement would be revoked.*

The Meeting closed at 8:55pm

Signed:

Date:

**The next meeting is Monday 7<sup>th</sup> October 2019**