

**Minutes of the Meeting of the Planning, Environment and Highways Committee held on**  
**11th November 2019**

**Present** Claire Andersen (acting Chair), Roanna Collis and Pat Sutlieff

**Apologies** Jane Hartley, Daljit Ryatt and Joanna Akeju

**Absent**

**94/19** **OPEN FORUM** - There no residents present

**95/19** **DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY THE CLERK –**  
There were no interests declared

**96/19** **The Minutes of the Meeting on 14th October 2019** were approved.

**9719** **Highways**

The central reservation on the A4 remains uncut and Council are waiting for a new date. The lights at the pedestrian crossing on Old Bath Road have been repaired, but the lights on the corner of Milestone Avenue and Charvil Lane remain out of order. The clerk has been asked to chase as it is a Health and Safety issue now the dark evenings are here.

**98/19** **Environment**

The Committee agreed to recommend to Full Council that it adopts the soon to be decommissioned phone box on Park View Drive South to house a third defibrillator as there is nothing in the north side of the village. It was suggested that Council approach the Fete Committee, and possibly other groups, to help raise funds for this. The issue of the WBC's Carbon Neutral consultation was discussed, and the clerk was asked to respond suggesting a minibus running between Charvil and Twyford Station at peak times to reduce numbers of cars; to improve the pavement between the two villages to allow disability scooters to use it; to install a dedicated cycle way from Charvil to Twyford Station; to work with Sustrans to add a cycle path alongside the railway to Henley from Twyford and for the Council to commit to conducting an environmental audit of its buildings. Another idea, which could be fed in, were to expand on the terracycle initiative in Twyford. It was also suggested that the Council rethink its opposition to having a drop-off point for small electrical appliances at the Village Hall. As regards the appeal for help with fly-tipping/countryside watch, it was suggested that the clerk approaches Sam Akhtar as this seemed a subject he was interested in. It was agreed that the Litter Pick would be held on Sun 29th March at 2pm.

**99/19** **Planning**

a) **The following Applications were discussed (238)**

192745 Householder application for the proposed conversion of existing loft space to create habitable accommodation to include the erection of 1no. dormer and the insertion of 2no. roof lights to front, erection of 3no. dormers to rear following removal of existing chimney stack, internal alterations to existing dwelling at 21, East Park Farm Drive – no Parish Council comment

192899 Application for the prior approval of the erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6m, for which the maximum

height would be 3m and the height of the eaves 3m at Uplands, Park Lane (For Information Only)

b) The following Planning Application Approvals were noted

- 191925 Application for the proposed erection of a two-storey front extension, first floor rear extension, insertion of two enlarged front dormers, two rear dormers and 9no. rooflights, plus internal alterations and changes to fenestration at 101 Old Bath Road
- 192227 Application for proposed first floor side extension and partial garage conversion, plus internal alterations and changes to fenestration at 104, The Hawthorns

c) The following Tree Preservation Orders requests were noted

- 192690 APPLICATION FOR WORKS TO PROTECTED TREE(S)TPO 866/1997, T1, Lime – Pollard at 11, Foxes Walk
- 192771 APPLICATION FOR WORKS TO PROTECTED TREE(S)TPO 215/1982 T1, Oak - Raise Canopy over highway to provide statutory minimum 5.2m clearance. Raise canopy over garden side to similar height to balance. Sensitive reduce canopy on house side to afford 1.5-2.00m clearance from the house building line. Remove dead and defective branches from remainder of the canopy. T2, Oak - Sensitive reduce the canopy on the South side as it overhangs the neighbouring driveway by approx. 3-4m back to suitable pruning points. Remove dead and defective branches from remainder of the canopy at 21, Park View Drive South

**Any other Planning business at the discretion of the Chairman**

**Items for Consideration**

**100/19 To Update the Objectives Paper**

This was deferred in the absence of the Chair

The meeting closed at 8.31pm