



# **CHARVIL**

## **PARISH COUNCIL**

**Chairman: Jim Gillett**

**Assistant Clerk to the Council:**

**Amanda Burton**  
**121 The Hawthorns**  
**Charvil, READING**  
**Berks. RG10 9TT**  
**Tel 07850 234363**

---

### **Minutes of the Meeting of the Amenities Committee held on 10<sup>th</sup> February 2020**

**Present:** Adrian Keward, Jim Gillett, Pat Sutlieff and Neil Jackson

**Apologies:**

**Absent:** Paul Mundy

451/20 Open Forum: No residents were present.

452/20 The Minutes of the Amenities Committee Meeting held on Monday 10<sup>th</sup> February 2020 were approved by the committee and signed by Adrian Keward (Chair).

453/20 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None.

454/20 Usage Reports: The charts are following the usual trends, both the Hall and Committee Room figures are slightly up on previous years. Pavilion steadied but may change as the new music group has stopped due to lack of numbers. Assistant Clerk reported there had been some interest with a new exercise class and is following up.

455/20 Park Inspection Reports: These have been received, nothing new to report. The wet pour repairs are waiting to be scheduled (need dry weather).

456/20 To consider the quotation for a new telescopic bollard next to the Pavilion to prevent access to the grass area behind the building and for a replacement of the telescopic bollard next to the tennis courts which is broken: Both bollards were approved by the Committee and a decision made that once in place authorised users would be able to leave the service road barrier open for the duration of their hire of the Pavilion building but secured on departure.

457/20 To hear the updated maintenance charges (5% increase) for the grounds at facilities throughout the village (EPF, St. Patrick's & Village Hall): The Committee agreed that given we are satisfied with the services provided and the increase takes into consideration inflation and staff wage increase that this was fair and approved increase in costing going forward.

458/20 To consider the use of the telephone box on Park View Drive South for installation of a defibrillator machine: As part of the information provided was advice from an electrician regarding what was required in respect of the electrical installation and comment from WBC regarding planning permission. The Committee went through the contract and approved the use of the box for a defibrillator machine on the following basis: BT is to be contacted to find out what condition they leave the box in and to request they de-identify it (remove all trace of the BT logo as per the condition in the contract) quotation for the work and parts required to bring the electrical supply into line, plus the cost of the installation/connection of the machine to be sought. Provided the logos are removed and all costs fall under the budget level that is set for the Amenities Committee then the contract can be signed. *Assistant Clerk's note: Check with the Clerk who would be the correct person to sign the contract.*

459/20 To consider and decide appropriate action on any bookings that are cancelled or requested to move to a later date in the year as a result of the COVID-19 Virus: The Assistant Clerk advised of two bookings that had requested cancellation and another that was assessing the situation with committee members. The Committee decided that any cancellation or postponement of events under these circumstances would be considered, for regular groups and hirers the date could be moved or rolled over to later in the year. Casual bookings would be reviewed on a case by case basis.

The Meeting closed at 9:01pm

Signed:

Date:

**The next meeting is Monday 6<sup>th</sup> April 2020**