



Minutes of the Meeting of the Council held on 19th October 2020 Via Zoom

Present Jim Gillett, Pat Sutlieff, Roanna Collis, Claire Andersen, Jane Hartley (arrived late after attending WBC meeting on behalf of the Council), Mike Heath, and Hilary Jones

Apologies for Absence Neil Jackson

Absent Paul Mundy

7494/20 Open Forum – No residents present

7495/20 Co-option of new Councillors – Narinder Ryatt was officially co-opted by the Council by signing their Declaration of Acceptance of Office and other paperwork. This will be passed to the clerk for countersignature.

7496/20 Declarations of Interest – There were no declarations of interest

7497/20 Minutes of the Council Meeting of the 21st September held via Zoom – the minutes were approved by Council.

FINANCE

7498/20 Finance Reports – It was resolved to approve these which was done unanimously.

7499/20 Authorisation of Payments – There was a query regarding the invoice for Everflow and the clerk would look into it *Clerk's note: Everflow credited some invoices from the beginning of the Lockdown period and then reissued them so that the final total should have been £2.58 not £99.* It was then resolved to approve the following payments which was done unanimously:

£131.12 to Grundon Waste Management Ltd
£120 to AMP Roofing Services Ltd
£37.34 to British Gas Services Ltd
£36 to the Assistant Clerk
£922.03 to Berkshire Pension Fund
£61.94 to Aquacare
£83.74 to the Clerk
£70 to Dominic McKeown
£324 to Heart Facilities
£2.58 to Everflow
£113.76 to Dual Energy
£30.33 to SSE
£16.65 to Village Warden
£credit of 5.66 from Opus Energy Ltd
£2277.71 to Focus Architecture and Surveying
£93 to Loddon Door Services Ltd
£995.24 to HMRC
£25 to Involve
£38.27 to Viking Payments
£612.94 to Playground Facilities Ltd
£1390.68 to Sunshine Commercial Services Ltd

£535.68 to Tivoli Group Ltd
£50 to Everycare
£2722.86 in Payroll

- 7500/20 To consider the quotations for a new defibrillator to be installed in the phone box on Park View Drive South and approve the cost of installation** – It was approved to buy the same model of defibrillator as at the Pavilion, and the cost of installation were approved.
- 7501/20 Planning, Environment and Highways Committee** – The minutes of the meeting via Zoom on 5th October were noted.
The clerk reported that a complaint had been received about planning comments made regarding an application at 3, Strathmore Drive, but the committee stood by their views.
- 7502/20 To consider a recommendation from the PEH to only allow dogs on leads on and around the East Park Farm playing fields** – This was approved, and it is now up to PEH to consider suitable signage.
- 7503/20 To approve the final draft of the Parish Council’s responses to the Planning for the Future White Paper** – These were approved and were submitted by the clerk.
- 7504/20 Amenities Committee** – The meetings of 12th October via Zoom were noted.
- 7505/20 Report from the Borough Councillor** – There was no report from the Borough Councillor.
- Items for Consideration**
- 7506/20 To Note the progress of the Neighbourhood Plan and to consider how to progress with consultation in the Covid environment** – It was agreed that something should be put on the website and Facebook to promote the Plan and to ask for volunteers to help with this. Cllrs Heath, Gillett, Sutlieff, Andersen, and Hartley are willing to lead this, and former councillor Greg Elphick is willing to help. The clerk is to ask the Twyford clerk how they are progressing as they are a few months ahead of Charvil.
- 7507/20 To consider the proposed changes to the WBC Code of Conduct** – After some debate, it was resolved to support the changes made, apart from Clause 15 that is irrelevant to non-political councils like Charvil.
- 7508/20 To hear a verbal update from the Borough Parish Meeting** – There was a climate change update, and a report on the response from Wokingham to the Planning White Paper that was like that of the Parish Council's. There was also a report on the Community Covid response. It was agreed that once the Minutes had been received, they would be circulated.
- 7509/20 To Approve the Website Accessibility Statement** – This was approved.
- 7510/20 To Hear an update on the preliminary work on the CIL project** – In the absence of Cllr. Mundy, the Chairman ran through the current position; that there are three possible sites in the mix – where the building is currently, on the present tennis courts (which would be relocated) or on the football pitch by the stream (pushing the pitches further north). Council needs to develop a business plan to see whether the costs of a Public Works Board Loan could be serviced by potential revenue of a more flexible, attractive building, and that it will not take business away from the current Village Hall. What is evident, is that the building needs to be as flexible as possible, with a possibility of extending upwards at some point in the future, if not now. Cllr. Hartley feels that in the absence of public meetings, Councillors will have to knock on doors to find out what residents think – possibly in the form of a questionnaire. Cllr. Jones would like to be involved in any steering committee for a new building.

There being no further business the meeting closed at 9.21 pm

Chairman’s Signature