

## **Minutes of the Meeting of the Council held on 16th November 2020 Via Zoom**

**Present** Jim Gillett, Paul Mundy, Pat Sutlieff, Roanna Collis, Claire Andersen, Jane Hartley, Mike Heath, Hilary Jones and Narinder Ryatt

**Apologies for Absence** Neil Jackson

### **Absent**

7511/20 **Open Forum** – No residents present

7512/20 **Declarations of Interest** – There were no declarations of interest

7513/20 **Minutes of the Council Meeting of the 19th October held via Zoom** – the minutes were approved by Council.

### **FINANCE**

7514/20 **Finance Reports** – It was resolved to approve these which was done unanimously.

7515/20 **Authorisation of Payments** – It was resolved to approve the following payments which was done unanimously:

£89.60 to Grundon Waste Management Ltd

£2579.18 to HTC Services Ltd

£37.34 to British Gas Services Ltd

£48.48 to the Assistant Clerk

£878.87 to Berkshire Pension Fund

£61.94 to Aquacare

£70.59 to the Clerk

£854.09 to MKR Electrical Services Ltd

£347.76 to Heart Facilities

£74.50 to Everflow

£170.02 to Dual Energy

£32.07 to SSE

£8.30 to Bowak Ltd

£0 to Opus Energy Ltd

£38.99 to Cathedral Leasing Ltd

£284.74 to Loddon Door Services Ltd

£161 to SLCC

£78 to The Blue Moose Graphic Company Ltd

£560 to Urban Tree Experts

£1668 to the Defib Store

£2059.24 to Sunshine Commercial Services Ltd

£107.14 to Tivoli Group Ltd

£2613.77 in Payroll

7516/20 **To consider the recommendation from the Amenities Committee to amend the East Park Farm budget so that categories of expenditure on amenity items that are not income generating are included in the budget categories for the relevant**

**items on the General Council budget instead** – it was resolved to approve this change which was done unanimously

- 7517/20 Planning, Environment and Highways Committee** – The minutes of the meeting via Zoom on 2nd November were noted.  
Cllr. Hartley updated the Council on progress with encouraging people to walk their dogs on leads if using the playing field. She ran through the minutes and reported that the Village Society are willing to help with the provision of signs in the Country Park. It was noted that some of the committee are due to meet Ian Gough of WBC to consider the energy audit of the hall with a view of being able to tap into grant funding. There was also a discussion about how to move the Community Orchard project forward. *Clerk's note: the clerk has been in contact with WBC and the officer there is following up.*
- 7518/20 Amenities Committee** – The meetings of 9th November via Zoom were noted.  
Cllr. Mundy reported that the budget was the main item for discussion, and that the work on the MUGA had been completed.
- 7519/20 Report from the Borough Councillor** – There was no report from the Borough Councillor.
- Items for Consideration**
- 7520/20 To consider applying for a grant to help with costs associated with the Neighbourhood Plan for this financial year and to arrange a meeting of the group of councillors who volunteered to push the plan forward** – It was resolved to apply for a grant for £5,000 for this financial year and to meet on 24th November.
- 7521/20 To note the successful application for a disease resistant elm to be planted in Charvil to celebrate 30 years of tree wardens** – This was noted and it was agreed that the Chairman would be the official person planting the tree.
- 7522/20 To note the Zoom protocol and agree to adhere to it** – This was noted, and everyone agreed to abide by it.
- 7523/20 To Note there is a Staffing Committee meeting on 23rd November** – this was noted, as was the issue of how to resolve the gate locking workload
- 7524/20 To hear an update from the Village Society** – They have planted 300 daffodil bulbs and are happy to contribute to the cost of information boards at East Park Farm. They cannot generate much income at present as they cannot hold fundraising events.
- 7525/20 To consider and approve the drawing up of a clear business plan for the Pavilion redevelopment plan and to appoint Cllr. Heath to undertake this** – Cllr. Heath ran through his proposal and will circulate his initial documents. He will circulate the economic case and financial case, with a draft for approval by the next meeting. Cllr. Ryatt will put together some advice on costings.
- 7526/20 To consider the re-development of the main Charvil Village Hall facility by way of an extension, re-purposing the space within the main hall for additional groups and re-development to meet the recent Green Facility survey output and consider the functionality of the existing pavilion**-It was agreed to look at this in conjunction with the pavilion redevelopment, as a third option. Although the plan put forward was just a starting point, Cllr. Ryatt believed this version would cost around £180k.
- 7527/20 To consider a request to use CIL funding to install way marking for rights of way and to install electric charging points for the Highways dept of WBC** – The Council were not interested in way marking as there are very few paths and cycle tracks in the village, but while very interested in electric charging points, they are not sure now is the moment while it is investigating the possibility of a new building and so present car parks might be affected.

**There being no further business the meeting closed at 9.35 pm**

**Chairman's Signature .....**