



**CHARVIL**  
**PARISH COUNCIL**

**Chairman: Jim Gillett**

**Assistant Clerk to the Council:**

**Amanda Burton**  
**121 The Hawthorns**  
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**Minutes of the Meeting of the Amenities Committee held on 7<sup>th</sup> December 2020 via Zoom**

**Present:** Paul Mundy, Jim Gillett, Pat Sutlieff and Hilary Jones

**Apologies:** Neil Jackson

**Absent:**

524/20 Open Forum: No residents were present.

525/20 The Minutes of the Amenities Committee Meeting held on Monday 9<sup>th</sup> November 2020 were approved by the committee and signed by Paul Mundy (Chair). Signed copy currently with the Chair and will be passed to the Assistant Clerk as soon as is reasonably practicable.

526/20 Declarations of interest and any written requests for pecuniary interests in items on the agenda to be considered by the Assistant Clerk: None.

527/20 Consider Park Inspection Weekly Reports: These have been received and nothing new to report. Assistant Clerk reported there was a large quantity of broken glass on the tennis courts, path directly outside and car park which was cleared by the Litter Warden this morning.

528/20 Consider the quotation for the installation of a soak away in the path by the tennis courts at EPF: The Committee reviewed the quotation and want to defer the decision until the next meeting (8<sup>th</sup> February 2021) as more information will be available as to whether to develop the site at East Park Farm meaning this work wouldn't necessarily be required.

529/20 Consider the quotations for the annual service of the water heaters at the Pavilion and decide which company to go with: The Committee chose two out of the three with the final decision to be recommended by the Assistant Clerk and then approved by the Clerk after further information has been obtained relating to the estimated costs of potential parts as these were not quoted for on the documents.

530/20 Decide whether the signage at the EPF fields needs to be changed to state it is necessary to have dogs on a lead when walking on the sports pitches. This follows the decision made at the PEH meeting to try and reduce the amount of dog waste that is left on the pitches by asking owners to keep dogs on a lead on the pitches themselves or use the areas surrounding pitches or the country park instead – a message was posted on Facebook requesting this and an article is included in the Charvil Village News: It was decided that as there was no feasible way to prevent dog owners from allowing their dogs to run off lead on the sports pitches and no way of enforcing a fine or similar that there was very little point in investing in new signage for it to be disregarded.

531/20 Decide in principle whether to approve the potential usage of the facilities (Pavilion and/or Hall) by Wokingham/NHS as a venue for the Covid-19 vaccination roll-out: The Committee decided that in principle the use of the facilities would be allowed but that a final decision would be dependent on further clarification and information from Wokingham.

532/20 Hear a summary from the Assistant Clerk regarding a visit from Ian Gough from Wokingham Borough Council who assessed the Village Hall to give ideas of more environmentally friendly energy usage: The Assistant Clerk advised that during the visit Ian Gough suggested the replacement of existing lighting in the Committee Room and Kitchen to LEDs, checking the building had cavity wall insulation and sufficient loft insulation, the installation of solar energy panels and changing the existing heating method from gas to infra-red heating. All these would be cost effective and environmentally friendly. In exchange for receiving a credit against their own carbon footprint, Ian/WBC will arrange to have the lights changed to LEDs at no cost to CPC, a check on the cavity wall insulation and loft insulation to be done (*Assistant Clerk's note: the checks were since done on these areas and the original building was found to have the wall insulation but parts of the extended section did not, there was loft insulation but it will be confirmed if further is required*) this service was at the expense of WBC. Ian also offered help in sourcing contractors for quotations for the solar panels and heating changes and in obtaining the appropriate grants for the changes. A follow up meeting with Ian has been scheduled in January. The Committee were interested to hear the details and believe it worth investigating further.

533/20 Consider whether to install additional signage on the fields at St. Patrick's and EPF to stop unauthorised organised groups from using the facilities: It was reported that on several occasions unauthorised groups had been using the facilities. WBC have implemented a system where organised groups need to apply for a permit to use the facilities. Twyford operate a similar system and the Assistant Clerk was asked to follow up with the Twyford PC to find out how they run their permit system and how they enforce it and see if a similar system can be implement in Charvil. In addition, Assistant Clerk asked to get quotations on the changes or additional signage required.

The Meeting closed at 8:38pm

Signed:

Date:

**The next meeting is Monday 8<sup>th</sup> February 2021**