

## Minutes of the Meeting of the Council held on 19th July 2021 at the Village Hall

<b>Present</b>	Jim Gillett, Pat Sutlieff, Mike Heath, Narinder Ryatt and Jane Hartley
<b>Apologies for Absence</b>	Neil Jackson and Claire Andersen
<b>Absent</b>	Hilary Jones

### 21/7671 Open Forum

There were no residents present

### 21/7672 Declarations of Interest

There were no declarations of interest

### 21/7673 Minutes of the Council Meeting of the 21st of June 2021

The minutes were approved by the Council apart from a typo on Page 2.

### Finance

#### 21/7674 Finance Reports

It was resolved to approve these which was passed unanimously. Issues with the format of the files was brought up as an issue for two Councillors. *Assistant Clerk's note: Going forward all reports will be forwarded from the Clerk as .pdf files to prevent this happening again.*

#### 21/7675 Authorisation of Payments

The list of invoices to approve was inadvertently missed from the information pack, the Councillors asked that the Clerk forward as soon as possible. The Chair verbally went through the list and as the total amount was in line with expectations, it was resolved to approve the following payments in principle, which was done unanimously. *Clerk's note: the list is never included in the packs but was in with the invoices for inspection by two of the signatories present. Unfortunately, this was missed, and two signatories had to review after the meeting and one mistake was spotted, so the amount payable to Herald Graphics was altered from £2338.60 to £2346.20.*

£40.50 to A1 Locksmith  
£300.00 to Adelle Creative Ltd  
£38.92 to the Assistant Clerk  
£123.88 to Aquacare  
£1528.82 Berkshire Pension Fund  
£38.33 to British Gas Services Ltd  
£0.72 to Bowak  
£101.00 to CCB  
£70.00 to Dominic McKeown

£158.13 to Everflow  
£93.44 to Grundon  
£288.00 to Heart Cleaning  
£2346.20 to Herald Graphics  
£1769.70 to HMRC Cumbernauld  
£179.79 to the Clerk  
£119.40 to Royal Mail  
£30.33 to Scottish & Southern Energy  
£122.66 to Smartest Energy  
£1955.15 to Sunshine Commercial Services  
£4027.01 in Payroll

**21/7676 To consider the grant applications and decide whether support can be offered and if so, how much.**

It was resolved to make S137 payments of £300 to First Days, £100 to Berkshire Vision and £100 to Keep Mobile and grant payments of £450 to 1st Charvil Scout Group and £447.50 to Me2 Club, which was approved unanimously

**21/7677 Planning, Environment and Highways Committee (PEH)**

Councillor Sutcliffe gave a summary of the meeting on 5<sup>th</sup> July 2021 and the minutes were noted. As a result of the meeting two articles are to be provided for the Charvil Village News Summer Edition, first piece as an update on the Speed Indicator Device, as the Clerk has access to the data from the machine it was asked if she would be able to provide the article and the second topic was the Community Orchard, Councillor Hartley offered to draft a contribution and would circulate to the PEH for comment.

The appeal against the planning refusal at 11 Old Bath Road was noted.

The communication from some Hawthorns residents about the Council's position regarding the development of land West of Park Lane was discussed and the Parish Council noted the residents' concerns. In principle the Parish Council are not saying no to all development but would like to be able to liaise with Wokingham Borough Council regarding the amount and improvement to current infrastructure. However, the information put forward was very compelling and it was agreed that Councillor Heath would look at the data in far more depth, do some background work and then arrange a meeting with Sam Akhtar and Borough Councillor Wayne Smith to investigate the position going forward, it is envisaged this meeting will take place by the end of July 2021.

The following Planning Applications were considered

- 212029 Full application for the proposed erection of 1 no. 3 bed detached dwelling with associated parking and amenity space on land to the rear of 1 and 1a Milestone Crescent – the clerk was asked to comment as follows:

*Charvil Parish Council would like to object to this application on the following grounds:*

- 1. Overdevelopment of the site. This site was originally part of the garden of No.1 Milestone Crescent, which has already had one extra dwelling built. The remaining site is small, and any building would appear cramped in the space available. In this location it is even more so, as Milestone Avenue is characterised by homes on generous plots.*
- 2. The building line on Milestone Avenue is unusually far back, and all the dwellings have large front gardens, as befits its rural location. This dwelling would be in front of the building line in its entirety and so is completely out of keeping.*
- 3. The Borough Design Guide states that new homes should not affect the amenity areas of neighbouring properties. Two of the neighbours are concerned*

*that they will be overlooked - the plan suggests that the windows would be obscured glass, but to ensure the privacy of the neighbouring garden, they should not be allowed to open - clearly one cannot expect that to be a condition of a bedroom but is illustrative of the fact that this dwelling would be squeezed into an unsuitable space.*

*4. Parking is also a concern, because the proposed spaces look very small, possibly impeding the pavement if the residents have a larger family car.*

- 212037 Full application for the proposed installation of a wastewater pumping station and associated vehicular access on land to the north of Waingels Road – the clerk was asked to comment as follows: *Charvil Parish Council are fully in favour of this application as it will benefit all the residents in Waingels Road.*

The Application to vary the Licence at the Co-Op to allow 24-hour alcohol was considered and it was decided that the Parish Council in general do not support the 24hour sale of alcohol, it is not in keeping with the character of the area it is also understood that the residents are also not supportive, therefore would like to object. *Clerk's note: the clerk was advised that these objections are not valid in the case of Licensing applications, but if the Parish Council kept a log of incidents to do with alcohol sales at the Co-op, then there may be opportunities to review the Licence.*

#### **21/7678 Amenities Committee**

The minutes of the meeting on 12<sup>th</sup> July were noted. A recommendation put forward by the Amenities Committee that the standard tariff at the village hall be reduced by 10% for users with 10 or more bookings in one year was approved bringing the rate in line with other venues, and the approval for the repairs to the Playground equipment as recommended by RoSPA was ratified.

#### **21/7679 Report from the Borough Councillor**

Borough Councillor gave an update on the issues he was overseeing and pursuing which included the man hole covers on the Old Bath Road; cutting back the foliage on the Old Bath Road towards Twyford; the white line markings on the road, improvements on the zebra crossing (to take place at the end of the financial year by Wokingham Borough Council); his request to WBC to remove the vehicle at Lands End that was washed downstream after attempting to cross the ford in high water; liaising with residents on various matters; mobile Toastie van's desire for a licence to trade at East Park Farm; an update on litter picking for Charvil Matters; and the status of anti-social behaviour reports. The committee thanked him for the report and his engagement so far.

#### **Items for Consideration**

##### **21/7680 To hear an update on the Neighbourhood Plan Progress**

The surveys have now been delivered to all houses in Charvil and there is an online version on the website. At last count there was at least 110 completed online and around 26 hard copies received including 6 from young people. There was concern regarding the lack of response so far and thought needs to be given to how to improve the response rate, to consider this at the next PEH meeting.

##### **21/7681 To hear an update on the Pavilion project**

Councillor Ryatt informed the Council that there was now a copy of the lease in a MS Word format. The consultation paper is in the process of being written. with the intention of coming up with one or two options to offer residents listing pros and cons of both. Given the importance of consulting with the residents as widely

as possible it is hoped to get this out in the next 2-3 weeks for them to consider. Once an option has been decided on, at that stage the move to designing and planning can take place along with pricing.

**21/7682 To consider the Boundary Review Consultation**

There was no comment from the Parish Council as it was decreed that it made more sense for Charvil to be moved into the Wokingham boundary instead of Maidenhead where it currently lies.

**21/7683 To note the new date for the Fete and responsibilities**

The new date proposed is Sunday 5<sup>th</sup> September 2pm-6pm. The Committee agreed that as in previous years there would be no charge for the use of the Pavilion and East Park Farm playing fields. There will be a Parish Council gazebo and Councillors are encouraged to attend to speak to residents and to share plans and ideas regarding various projects – a rota would need to be drawn up closer to the date. Any offers of help to set up/clear away would be gratefully received.

**21/7684 To note the new Chairs of the committees and to consider objectives for each**

It has been requested that each committee Chair of a committee come up with at least three objectives, these can be drawn up and circulated to the relevant committee for comment and then submitted. These objectives will be used as focus points in the gazebo at the Village Fete and potentially some areas can be reported in the Charvil Village News – e.g. the Community Orchard, Planning engagements etc. – Councillor Hartley offered to provide the contribution and circulate to the Council for comment.

**There being no further business the meeting closed at 9.30pm**

**Chairman's Signature .....**