

## Minutes of the Meeting of the Amenities Committee held on 6th December 2021

**Present** Pat Sutlieff (Acting Chair), Neil Jackson and Hilary Jones

**Apologies**

**Absent** Jane Hartley

**21/604 OPEN FORUM** - There were no residents present.

**21/605 The Minutes of the Meeting on 8<sup>th</sup> November 2020** were approved and signed by Pat Sutlieff, Acting Chair.

**21/606 DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY THE CLERK** – Councillor Jackson and Councillor Jones both declared an interest in the topic regarding the contribution for the storage container as both had links to the scouting group, as the matter on the agenda was for discussion and that it would only be a recommendation to full council where a final decision would be made it was agreed they could participate in the discussion.

**21/607 Review the Usage Reports for the Facilities.**  
The reports are showing steady progress, not all regular bookings for 2021 have been confirmed yet and casual bookings are still being received so it is believed the numbers going forwards will continue to increase.

**21/608 Consider Park Inspection Weekly Reports**  
These have been received and no new items to note.

### Other items for consideration

**21/609 To take into account the change from January 2022 that the Amenities Committee Meetings will be merged with the Full Council Meetings whilst the number of councillors in the Parish Council is so few.**

The Committee noted the point.

**21/610 To review the drainage service plans from Drain and Able to decide if it would be appropriate to put one in place at the Pavilion as part of regular maintenance.**

The Assistant Clerk reported the costs so far this year for the two callouts at the building due to blocked drains and man holes and the Committee decided it would be prudent to put a service plan in place and approved the Option 2 of the service plan (six monthly attendance/2 visits per year) to be put in place for next year 2022.

- 21/611 To review the quotations for a replacement noticeboard for Beggars Hill Road and for a new board for Gingells Farm Road and make a recommendation to Full Council.**
- The committee reviewed the three quotations and agreed to recommend to Full Council the purchase of two boards – one for Beggars Hill Road and one for Gingells (subject to a decision on the exact siting of the board) and that two of the quotes to be forwarded to the Clerk for inclusion in the supporting documentation for the full council meeting with a recommendation of going with the cheaper option of the two quotes subject to the clarification of the guarantee, delivery costs and details on the locking mechanism.
- 21/612 To consider what contribution would be applicable for the Scout group to put towards the storage container.**
- The committee agreed to recommend to Full Council that a monthly contribution of £20.00 for two years be requested of the Scouting group for their use of the container and the contract to be reviewed after 2 years (not necessarily to increase the rental, though that must remain an option) but to ensure that the arrangement was working to everyone's satisfaction. *Assistant Clerk's note the Charvil Parish Council will retain full ownership of the storage container during this agreement and beyond.*
- 21/613 To consider an email from a resident about the possibility of installing a running track on the perimeter of the football pitches at East Park Farm.**
- The committee thought the track sounded an interesting idea and something that can be considered in the future along with the other ideas for additional facilities that have been received from the recent resident survey and will be included in the list of possible facilities when developing the Neighbourhood Plan.
- 21/614 To review the financial figures provided by the Clerk and make plans for the budget for 2022/23.**
- The committee reviewed the figures supplied and agreed there was very little changes that could be made. It was discussed that resuming evening parties at the Village Hall could increase the revenue numbers but in order to do this the restriction of the 8pm close would need to be lifted, the Assistant Clerk to request that the approval for the removal of the 8pm close at the Village Hall be added to the agenda for the Full Council Meeting. It was also suggested that as the cleaning costs had increased that putting the contract out to tender may be an option. *Assistant Clerk's notes: The increase in cleaning costs were due to the additional PPE equipment required for their staff because of Covid-19 and the increases to the minimum wage. The current contractors have been in place since end of April 2019 and at the time the most cost effective.*

The meeting closed at 9.10pm