



Chairman: Jane Hartley

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Asst. Clerk to the Council  
Amanda Burton  
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## Minutes of the Meeting of the Amenities Committee held on 5<sup>th</sup> December 2022

**Present** Matt Walker, Jane Hartley, David Oppong and Neil Durrant (Caretaker)

**Apologies** Pat Sutcliffe

**Absent**

- 22/653 OPEN FORUM** – Two members of the Charvil Fete Committee attended to update the Council on the outcome of this year's village fete and to discuss plans for 2023 (see point 22/658 below).
- 22/654 To approve the Minutes of Amenities Meeting held on Monday 14<sup>th</sup> November 2022 at the Charvil Village Hall** – The minutes were approved by the committee and signed by Cllr. Walker.
- 22/655 DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY THE ASSISTANT CLERK** – Cllr Hartley declared an interest in the topic of the village fete as she is a member of the fete committee.
- 22/656 Review the Usage Reports for the Facilities.**  
The numbers are trending in line with previous years. The Assistant Clerk reported that the 2023 regular group bookings for the pavilion in particular had just been received and entered so will show more accurately/positively next month.
- 22/657 Consider Park Inspection Weekly Reports**  
These have been received and nothing new to report.

### Other items for consideration

- 22/658 To hear an update on the results of the village fete for this year and plans for 2023.**  
The Chair of the Fete Committee reported on the success of this year's village fete and outlined the monies taken and to which charities were supported (First Days, Cowshed, My Cancer My Choice & Berks & Bucks Wildlife), copies of the financial reports to be forwarded to the Assistant Clerk. Amongst several new ideas introduced this year were the silent auction and wrist bands for the bouncy castle – both which worked very well. In addition the charities to be supported were chosen before the fete. The event was well attended and represented an affordable day out despite elevating household costs. The fete committee have received some ideas for future activities to represent the wider community and would welcome any ideas the Parish Council may have. Although the clearing away after the fete was successful, the committee felt that they needed more volunteers to set up as they were 'up to the wire' in getting things ready for the start at 2pm. There were issues with licences this year, but the committee will be prepared fully next year and will ensure the relevant documents are in place.  
Following the recent AGM the fete committee have requested for Sunday 3<sup>rd</sup> September 2023 for next year's event. The fete committee feel this date gives them more time for planning and does not interfere with holidays or other planned events so attendance is expected to be higher than if it took place earlier in the year. The Assistant Clerk

advised that a September date clashes with the Sunday football and means no access until after the games, if as in previous years pre-Covid a June/July date were taken there would be no such restriction and the committee would be granted access from early morning. As the Parish Council had specifically requested they consider a date in June/July to prevent damage to the football pitches, the request to hold the fete in 2023 at the start of September needs to be taken to the full council meeting on Monday 12<sup>th</sup> December. The fete committee members were thanked for their attendance and information presented, they then left the meeting. *Assistant Clerk's note: Financial reports have been received and forwarded to the Clerk for submission to full council. Advice has been sought from the Director of the grounds maintenance team and the opinion is that if the event were to take place in June or July that the ground would more likely be dry and there would be a longer period for recovery but if the event held in September the chance of the ground being wet is much higher and at that point in the season the growth is slowing down so less chance of recovery.*

**22/659 To review the existing cancellation charges for the village hall and pavilion.**

The committee reviewed the existing charges and it was decided to keep it simple and that any booking cancelled within 14 days there would be no refund and any that are cancelled with more than 14 days before the event would incur a charge of 50% of the total hire charge. Assistant Clerk to check this is in line with other local halls, if other venues are stricter then consider changing to one month instead of 14 days.

**22/660 To consider pricing for 2023/24 and to agree on a recommendation to be presented at the full council meeting.**

The committee agreed that with the rise in inflation and energy costs that the rates for the facilities have to rise accordingly. Rather than a blanket rise for all facilities, that instead increases be applied individually. Please note exception to business rates for the Main Hall (Village Hall) to remain the same. Recommendation to full council is the following:

Committee Room – 5% increase Monday-Sunday

Main Hall – 10% increase during the week and 15% increase for weekends.

Whole Building – 15% increase

Stage – no change.

Pavilion – 10% increase Monday-Sunday

Pitches – 12.5% increase

Changing Rooms – No change

Cricket – 15% increase

Tennis Pass – increases of 10% for Charvil residents and 15% for non-residents

The meeting closed at 8.55pm