

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Charvil Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role): Miranda Parker, Parish Clerk and RFO

Date: 18/04/2023

	£	£
Balance per bank statements as at 31/3/23:		
Instant Access Account 1 Unity	£ 96,401.50	
Instant Access Account 2 Unity	£ 4,201.19	
National Savings Account	£ 85,272.49	
Nationwide 1 year saver/35 day saver	£ 85,978.43	
Skipton 1yr bond	£ 77,156.19	
Current account	£ 7,790.39	
account 7		
account 8		
[add more accounts if necessary]		
	£ 356,800.19	
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)		
item 1	0.00	
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/xx		
	-	
		-
Net balances as at 31/3/xx (Box 8)		£ 356,800.19