

Minutes of an Extra-ordinary Meeting of the Council held on 12th June 2023 in Charvil Village Hall at 7pm

Present Jane Hartley, Pat Sutlieff, Mike Heath, Matt Walker, Narinder Ryatt, Isabelle Bray, Rob Jones, and Stephen Lucas. Steven Wolstenholme was also in attendance to advise on the Pavilion. The Assistant Clerk also attended

Apologies for Absence
Absent

By virtue of the confidential nature of the business to be contracted the press and public were excluded from the remainder of the meeting under Section 2 of the Public Bodies (Admission to Meetings) Act 1960

23/8099 Declarations of Interest

There were no declarations of interest

23/8100 To consider the two tenders for the refurbishment of the pavilion and, with the architect, choose who is the preferred candidate, and to consider which parts of the tender the Council may choose to drop from the final scope of works

Before looking at the tenders in detail, the architect explained that the quantity surveyor's figures were often lower than the ones in the tenders partly due to inflation, and partly down to the specifications in the invitations to bid. He also explained that it appeared that one tender had put contingency and profit as a separate item at the end, while the other had put it down against each item, making a direct comparison harder, but that given one was so much cheaper than the other, and had been a much more interested party, he would recommend moving towards a contract with Concept 17.

The Council then worked their way through all the individual works, and discussed what was essential, what could be modified, and what could be left out entirely. At the end of this exercise, it was estimated that the costs could be reduced by as much as £45,000, but this would need to be confirmed after further negotiations with the potential contractor. The Council agreed a maximum figure for the project of £200,000 including VAT

It was also agreed that the architect seek references from Concept 17.

There was also a discussion about project management, and the architect will send through a fee proposal for undertaking this work, as this would be the most expedient way forward for quality and time control.

23/8101 To authorise the clerk and architect to talk to the preferred candidate, to agree the final scope, for approval from the Council via e-mail in line with the decision reached in the previous minute

It was resolved to approve this authorisation, which was carried unanimously

23/8102 To hear feedback from the visit of the local property developer to the Planning, Environment and Highways Committee (PEH) , and to approve a Council position on this, so that some of the PEH can try to meet with them before the planning application submission

This item was deferred to Full Council

There being no further business the meeting closed at 8.35pm

Chairman's Signature