

Minutes of the Meeting of the Amenities Committee held on 10th July 2023

Present Jane Hartley (Chair of Amenities), Isabelle Bray, Matt Walker, Pat Sutlieff, Rob Jones and Neil Durrant (Caretaker)

Apologies

Absent Narinder Ryatt

23/676 **OPEN FORUM** – two residents and the Chair of the Village Fete Committee attended.

23/677 **To approve the Minutes of Amenities Meeting held on Monday 12th June 2023 at the Charvil Village Hall** – The minutes were approved by the committee and signed by Cllr Hartley as Chair of Amenities.

23/678 **DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY THE ASSISTANT CLERK** – Cllr Hartley declared an interest in the Village Fete discussions as she is an active member of the Fete Committee Group. Cllr Bray as Vice Chair of Amenities was asked to chair the part of the meeting where the fete was to be discussed.

23/679 **Review the Usage Reports for the Facilities.**
The numbers are very encouraging and it is good to see the cricket facilities in use. Tennis pass numbers are where they are expected for this time of the year.

23/680 **Consider Park Inspection Weekly Reports**
These have been received and nothing new to report. *Assistant Clerk's note: the graffiti that was sprayed in areas of St. Patrick's Recreational Field is in the process of being removed by the Village Warden.*

Other items for consideration

23/681 **To discuss any matters arising from the fete committee report.**
Cllr Bray asked the Chair of the Fete Committee if she could give a brief summary as to how the committee had come to the decision to cancel the fete. It was explained that the group were divided over whether to go ahead or not. With the Pavilion building not being available because of the refurbishment project, the factors considered were the electrics, toilets, lack of shade, no drinking water and tables and chairs. The requirement for a generator for power raised concerns regarding safety and cost. The longer standing committee members were more in favour of cancelling and concentrating all efforts into 2024 especially as the costs would eat into the charitable donations. Feedback received so far was that people were understanding and supportive. Cllr Bray enquired why it could not be held in the village hall instead – the Chair of the Fete Committee explained it had been written off in the past as the fete event had grown since 2019 and the footfall was higher as there was more visibility, but also that the hall is close to the road and there is less parking. It was also asked if the school had been approached for access, the Chair of the Fete Committee explained that to date there had been no previous support or attendance of the fete from the school and it was presumed that as the fete would be held out of term time that there would be a

reluctance from the school for the caretaker to open the building and be on-site during the event. With new school management structure coming in for the next academic year, it is hoped this may change for future events. Cllr Sutlieff referred to the Constitution of the Charvil Village Fete Association as it implies the primary aim of the event is to provide a day of family entertainment at a village fete and that secondary was raising of charitable donations, the Chair of the Fete Committee agreed that this currently is the aim and if it were to change then the Constitution would need to be altered. Although the problems raised were not insurmountable the Chair of the Fete Committee further explained that there is a great deal of stress generated by the organising of the relevant licences, the concern about bad weather, conditions of the ground and not having a building to work with fundamentally changes the risk assessment and would potentially risk jeopardising any future event if things went wrong. All efforts will be concentrated into the organising of the fete in June 2024. Cllr Jones said from a Parish Council perspective it was disappointing but understood and supported the decision needs to be made by the people who organise the event. Cllr Hartley thanked the Chair of the Fete Committee for her efforts and to those involved in the event. *Assistant Clerk's note : it was requested by the Committee that enquiries are made with the building contractors regarding the power capabilities and possible external access to power at the pavilion and if required whether they be changed/increased for future users/events.*

23/682 To review the pricing quotations for Broadband and decide on supplier.

The committee reviewed the quotations, both suppliers were well known and provided the same capabilities with relatively the same costings. It was approved to go with the cheapest option for the village hall. The decision for Broadband in the pavilion has been deferred until more information is received from the building contractors about connectivity – it is currently understood that a fixed point into the pavilion building would be cost prohibitive and that a mobile option needs to be explored.

23/683 To hear the requirements and costs for online tennis bookings via ClubSpark.

The committee reviewed the information received from ClubSpark and were supportive to go ahead with the system pending more information on the costs for the Safeguarding training and DBS checks and would like more details / dates for the Wimbledon ballot for 2024 in order to attract/advertise new members for the annual pass. Assistant Clerk asked to obtain relevant information and circulate.

23/684 To hear an update following the meeting with Oliver Cloke regarding the potential Pre-School provision in the village.

The committee reviewed the notes provided following the recent meeting. The Assistant Clerk was asked to send a copy of the notes from the meeting to Oliver Cloke for his information and to enquire as to the latest status on the points that he had taken away from the meeting to consider. Clarity is required on several areas – invoicing regularity, deposit information, Govt vouchers, outside fenced area, nursery operating hours, waste disposal, management information and Ofsted certification. On receipt of the answers from Oliver, a formal contract/agreement needs to be drawn up with a start date and it needs to be signed and an invoice issued in advance. If the start date is confirmed to be January 2024, an invoice needs to be issued in September for January-March and paid in advance, this is to mitigate the risk to the Council as notice will need to be served on the current users of the pavilion although best endeavours will be made to accommodate those users in the village hall instead.

The meeting closed at 9:11pm