

## Minutes of the Meeting of the Amenities Committee held on 10<sup>th</sup> June 2024

**Present** Matt Walker (Chair of Amenities), Pat Sutlieff, Rob Jones and Richard Bennett

**Apologies** Isabelle Bray

**Absent** Jane Hartley

**24/763 OPEN FORUM** – None present.

**24/764 To approve the Minutes of Amenities Meeting held on Monday 15<sup>th</sup> April 2024 at the Charvil Village Hall** – The minutes were approved by the committee and signed by Cllr Walker as Chair of Amenities.

**24/765 To note the Assistant Clerk's Report** – The actions on the report were noted by the committee, the Assistant Clerk advised the date for the installation of emergency lights at the village hall was scheduled for 7<sup>th</sup> May.

**24/766 DECLARATIONS OF INTEREST AND ANY WRITTEN REQUESTS FOR PECUNIARY INTERESTS IN ITEMS ON THE AGENDA TO BE CONSIDERED BY THE ASSISTANT CLERK** – None.

**24/767 Review the Usage Reports for the Facilities.**  
The numbers across the board are looking very good and higher than expected. The Committee heard the cricket is now every week day evening and some weekends. Increase in pavilion numbers helped with regular holiday club bookings.

**24/768 Consider Park Inspection Weekly Reports**  
These have been received and loose slats reported on one bench – further investigations to be done.

### Other items for consideration

**24/769 To hear an update from Cllr Jones regarding the pictures for the village hall.**  
Cllr Jones has made some initial enquiries regarding the frames and suitable safety Perspex/plastic fronts. The theme of the pictures is to be decided at a later date – possible competition for photographs? Suggestion is to include the replacement pictures and frames into the re-decorating project at the village hall.

**24/770 To note that there are remedial works required to the post and rail wooden fencing around the perimeter of the football pitches at East Park Farm.**  
The committee heard that there were several posts that need to be replaced as well as some of the rails. Assistant Clerk to obtain a quotation for the repair work.

**24/771 To consider the estimated costs for the remedial works to the tennis court fencing (repairs to chain link / installation of kick boards).**

The committee was advised that the formal quotation had not yet been received but the estimated costs for the repairs was in the region of £5000 (at least £3000 of this was for the materials of the kick boards). Assistant Clerk was asked to check if the installation of a kick board would need to be considered after the repainting of the tennis courts should be done rather than before. Topic to be deferred to a future meeting when the quotation and further information has been received.

**24/772 To consider sanding and resurfacing of the village hall floor (main hall) and the décor throughout.**

The committee agreed that in order to the high standard of the facility to continue with the planned maintenance schedule and as it had been budgeted for, that the Assistant Clerk obtain quotations for both the areas.

**24/773 To consider whether to just replace warped ceiling tiles in the changing rooms with moisture resistant ones as and when they are needed.**

The Committee noted the recommendation to replace only the tiles as and when they are needed came from Steve Wolstenholme (SWA) as he believed if the ventilation was on it should be sufficient. It was agreed that only the tiles that were warped would be done immediately and that spares be obtained for the adhoc replacements when required. Note: installation is to be done in house.

**24/774 Items to be included on the agenda for next meeting.**

Re-start the working group for the development of the playground at East Park Farm.

Charging framework – form a working group to determine a straightforward pricing structure and definition of categories – community / standard.

Facilities for teenagers – engagement strategy, feedback from Community Connect, Youth Council.

The meeting closed at 8:36pm